

Minutes
Greene-Sullivan Special Education Cooperative
Administrative Offices 77 "A" Street N.E., Linton, IN

BOARD MEETING

November 24, 2025
Executive Session
9:00 a.m.

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)]; To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)]; To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)]; To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)]; To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

Regular Session Agenda

9:30 a.m.

Mr. Chris Stitzle, Superintendent, Southwest, President
Dr. Scott Van Der Aa, Superintendent, Bloomfield, Vice-President
Mr. Tim Grove, Linton-Stockton, Secretary
Dr. Dustin Hitt, Northeast

I. Call to Order

A. Additions or Deletions to Agenda

No additions or deletions to the agenda.

B. Approval of Agenda

Dr. Hitt made a motion to approve the agenda for November. Dr. Van Der Aa seconded the motion. The agenda was approved unanimously.

II. Approval of Minutes

A. October 27, 2025

Mr. Grove made a motion to approve the board minutes for October 27, 2025. Dr. Van Van Der Aa seconded the motion. Motion carried, to approve the October minutes, 4-0.

Public Comments

Comments are limited to two minutes per person per Public Comments and Concerns Policy adopted 5/12/2020

No public comments at this time.

III. Treasurer's Report and Claim Docket

Payroll Vouchers since the last board meeting are as follows:

- a. November 7, 2025-\$152,507.64
- b. November 19, 2025-\$175,973.27

Dr. Hitt made a motion to approve the treasurer's report and claim docket for November. Dr. Van

Der Aa seconded the motion. The motion was carried unanimously.

IV. Unfinished Business

A. Policies Revisions, Second Reading

1. F100 – Internal Controls
2. F125 – Purchasing Procedures and Capital Assets
3. F225 – Fundraising and Crowdfunding
4. F225R – Fundraising and Crowdfunding (AG)
5. F250R - Travel Expenses (AG)
6. F325 - Debt Management Policy
7. F350 – Cash Balance and Liquidity
8. G100 Criminal Organization Activity-NOTE: this policy is no longer required. Schools can keep it or move the language to their employee handbook

Mr. Grove made a motion to approve the policies, without approving the administrative guidelines, and Dr. Van Der Aa seconded the motion. The motion carried 4-0.

V. New Business

A. Personnel

1. Resignations

- a. Heather King, Paraprofessional, Preschool, Southwest
- b. Amelya Lee, Paraprofessional, Life Skills, Southwest
- c. Nicole Sears-Altmore, Paraprofessional, Student Support, Linton-Stockton
- d. Matthew Findlay, Paraprofessional, Life Skills, Linton-Stockton
- e. Paige Reed, Paraprofessional, Student Support, Southwest
- f. Madison Walls, Paraprofessional, Student Support, White River Valley

2. New Employment

- a. Sebrina Ames, Part-Time, Paraprofessional, Preschool, Northeast
- b. Jennifer Lee, Paraprofessional, Life Skills, Southwest
- c. Kayden Wesley, Paraprofessional, Life Skills, Linton-Stockton
- d. Makenzie Hardy, Paraprofessional, Life Skills, Linton-Stockton
- e. Danielle Sadler, Behavior Coach, All Districts
- f. Ellison Held, Paraprofessional, Life Skills, Southwest
- g. James McKillop, Paraprofessional, Student Support, Northeast
- h. Kayla Hester, Paraprofessional, Life Skills, Southwest
- i. Sara Williams, Paraprofessional, Student Support, Southwest (Part-Time)

3. Terminations:

- a. Kaleigh Blades, Paraprofessional, Life Skills, Linton-Stockton

4. Transfers

- a. Sarah Crosby, Paraprofessional, Life Skills, Southwest to GSSEC Office Assistant
- b. Stacey Smith, Paraprofessional, Student Support, Southwest will move from Part-Time Employment to Full-Time Employment

Dr. Van Der Aa made a motion to approve the personnel recommendations. Dr. Hitt seconded the motion. The motion carried 4-0.

B. Pay Increase for Non-Certified Staff

Administration recommends that the Board review and discuss the proposed scale adjustment for the paraprofessional positions and Mrs. Woodrum to bring forward a formal recommendation at the December meeting. At this time, the item will be tabled until December to allow for final review and verification of figures. If approved, the increase would take effect beginning January 1st moving forward. A raise will be given to the Data Specialist and a stipend for all GSSEC Office Staff.

A motion was made by Mr. Grove for the above recommendation and Dr. Hitt seconded the motion. The motion carried 4-0.

VI. Information from Greene-Sullivan Special Education Cooperative

A. Director's Report

GSSEC administration held our semester TOR training with all TORs across each LEA. The first round of teacher evaluations has been completed, and we successfully wrapped up our second preschool screener, with the next screener scheduled for February 8th. Special Programs continues to be a time-consuming focus, especially with the December 1 count. We want to extend our appreciation to all LEA staff who have partnered with us to locate errors and for their patience as we work through necessary corrections.

VII. Board Comments

The board wished everyone a Happy Thanksgiving.

VIII. Adjournment

Dr. Hitt made a motion to adjourn the meeting. Mr. Grove seconded the motion. The meeting was adjourned at 9:42 a.m..

The next GSSEC Board of Superintendents Meeting is scheduled for December 15, 2025 with the executive meeting beginning at 9:00 a.m. and public meeting beginning at 9:30 a.m.

Chris Stitzle

Mr. Chris Stitzle, President

Scott Van Der Aa

Dr. Scott Van Der Aa, Vice President

Z. P. Grove

Mr. Grove, Secretary

Dustin Hitt

Dr. Dustin Hitt

Jason Walton

Mr. Jason Walton (Interim)

Jacinda Smith

Dr. Jacinda Smith