

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

September 18, 2018

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, September 18, 2018. President, Robert Hacker, could not attend. Jill Staggs, Worthington Elementary Principal, attended on his behalf. Vice President, Mr. Jeff Gibboney, called the Board to order at 10:40 AM and called the roll with the following members present:

Jeff Gibboney, Vice President - Bloomfield
Kathryn Goad, Secretary – Linton-Stockton
Dan Noel, MSD Shakamak
Mark Baker, Northeast
Chris Stitzle, Southwest
Jill Staggs, Elementary Principal – White River Valley

REGULAR SESSION

10:30 AM

1. Approval of Minutes

The minutes from the August 14, 2018 meeting were read beginning with "The minutes from the July 10, 2018 meeting were read..." through "...motion was passed unanimously."

Dr. Mark Baker made a motion to approve the August 14, 2018 Board of Superintendents meeting minutes. The motion was seconded by Dr. Kathryn Goad. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket (written vouchers #7312-7349); and pre-written vouchers #95448-95465); and electronic vouchers #20312-20330) was reviewed. Payroll dates and amounts since last Board meeting are as follows:

August 24, 2018 \$86,135.44

September 7, 2018 \$97,760.61

Mr. Chris Stitzle made a motion to approve the Treasurer's Report and payment of claims. Dr. Kathryn Goad seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a. Kelley Todd – Sullivan Middle School Life Skills Paraprofessional
- b. Bridget Wright– Linton Elementary School Life Skills Paraprofessional

Positions to Hire

- e) Paraprofessional – Sullivan Middle School Life Skills
- f) Paraprofessional – Sullivan Elementary Life Skills
- g) Paraprofessional – Sullivan Schools/ Blind Low Vision
- h) Paraprofessional – Bloomfield High School Life Skills
- i) Paraprofessional – Bloomfield Middle School Life Skills (New Position)
- j) Paraprofessional – White River Valley Preschool
- k) Paraprofessional – Linton Elementary Life Skills
- l) Teacher for Deaf/Hard of Hearing – All Districts (Part Time)

Transfers

- b) Karita Stone – Bloomfield High School to Sullivan Middle School Life Skills Paraprofessional

Recommendations to Hire

- a) Ashton Hain – White River Valley Preschool Paraprofessional
- b) Ilene Casner – Bloomfield Middle School Paraprofessional
- c) Gina Moss – Sullivan Schools/ Blind Low Vision

Mr. Dan Noel made a motion to accept all personnel resignations, transfers, and recommendations to hire. The motion was seconded by Dr. Mark Baker. The motion passed unanimously

5. DOE Information

- a. FY 2019 Part B 611 Grant Applications
 - Part 1 Complete (Received Approval)
 - Part 2 Submitted

Ms. Sarah Sparks stated Part 1 has been approved. All information for Part 2 has been submitted and is awaiting approval.

6. Program Information

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Ms. Sarah Sparks commented that preschool numbers remain consistent this month, however, those numbers are expected to increase. There were 22 children screened at the Hymera preschool and 25 at Sullivan preschool. The screener in Worthington preschool will take place in October.

The Speech and Language team met yesterday and discussed evaluation timelines, as well as Medicaid claiming.

Sarah Sparks stated that she is hearing positive feedback from community members on the Life After School Program. Mr. Jeff Gibboney commented that the program is going well and loves the program.

7. Unfinished Business

a. Preschool Screenings

- October 26, 2018 @ White River Valley Elementary
- January 25, 2019 @ Northeast East Elementary
- February 22, 2019 @ Sullivan Elementary
- April 12, 2019 @ White River Valley Elementary

Ms. Sarah Sparks stated that the GSSEC office receives several calls regarding preschool screenings. However, she will email teacher contact information to Mr. Jeff Gibboney and Dr. Kathryn Goad to share with their secretaries.

Fall CPI Training Schedule

- Initial – August 31, 2018
- Refresher – September 21, 2018
- Initial – October 26, 2018
- Refresher – November 16, 2018

Ms. Sarah Sparks noted only two people have signed up for the next refresher. She requested that principals be reminded of the training dates. It is possible that the training will be cancelled if additional trainees do not attend.

b. DHH Services Contract Renewal

- Center of Deaf or Hard of Hearing

Ms. Sarah Sparks was notified that the Center of Deaf or Hard of Hearing did hire someone new that will be able to provide services this school year. Ms. Sarah Sparks recommends the contract be renewed.

Dr. Kathryn Goad made a motion to renew the DHH Services contract with the Center of Deaf or Hard of Hearing. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

8. New Business

a. ClaimAid Contract

Ms. Sarah Sparks recommends cancelling the ClaimAid Contract and switching Medicaid services to PCG. The cancellation letters must be sent in advance; however, services would continue through April 24, 2019.

Mr. Dan Noel made a motion to cancel the contract with ClaimAid. Dr. Mark Baker seconded the motion. The motion passed unanimously.

b. Data Management System

- 1) Ricoh
 - Annual - \$3,747.00
 - Conversion Cost - \$15,620.00 to \$19,580.00
 - Estimated Total Cost 1st year - **\$23,327.00**
- 2) Spaceport Imaging, Inc.
 - Annual (Increases with Gigabyte of Storage) - \$3,240.00

- Conversion Cost – 4,500.00
- Estimated Total Cost 1st year - **\$7,740**
- 3) Square 9 Softworks, Hoosier Business Machines
 - Annual - \$3,552.00
 - Conversion and Installation - \$11,200.00
 - Estimated Total Cost 1st year - **\$14,752.00**

Ms. Sarah Sparks recommends Square 9 Softworks.

Dr. Mark Baker made a motion to accept the recommendation for Square 9 Softworks. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

9. Director's Notes

- a. ICASE – October 3-5

Ms. Sarah Sparks noted that she and Mrs. Dana Williams will be attending ICASE. Although out of the office, both will be available by phone or email.

10. Board Member Comments and Concerns

Dr. Mark Baker inquired about the Senate Bill on Dyslexia. Ms. Sarah Sparks noted that it was a general education initiative, but would like to continue discussion of plans and possible ways resources can be shared. Dr. Mark Baker and Mr. Chris Stitzle discussed sharing resources in their districts. Dr. Kathryn Goad stated further information and guidance was supposed to be posted, however there was not. Other questions presented by Dr. Mark Baker, Mr. Chris Stitzle, and Mr. Jeff Gibboney included how long screenings take and do (move-in) students need rescreened. Further information will need to be gathered.

Dr. Mark Baker thanked Ms. Sarah Sparks and Mrs. Dana Williams for all they do.

11. Adjourn

Mr. Chris Stitzle made a motion to adjourn the meeting. The motion was seconded by Dr. Kathryn Goad. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, October 9, 2018 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.










