

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

June 9, 2020

EXECUTIVE SESSION

8:15 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met virtually using a Zoom platform on Tuesday, June 9, 2020. President, Jeff Gibboney, called the Board to order at 8:43 AM and called the roll with the following members present:

Jeff Gibboney, President - Bloomfield
Kathryn Goad, Vice President - Linton-Stockton
Nick Karazsia, Secretary – MSD Shakamak
Mark Baker, Northeast
Chris Stitzle, Southwest
Robert Hacker, White River Valley

REGULAR SESSION

8:30 AM

1. Approval of Minutes

The minutes from the May 12, 2020 meeting were read beginning with "The minutes from the April 14, 2020 meeting were read..." through "...motion was passed unanimously."

Mr. Chris Stitzle made a motion to approve the May 12, 2020 Board of Superintendents meeting minutes. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

May 15, 2020	\$105,660.96
May 29, 2020	\$107,774.47

Dr. Kathryn Goad made a motion to approve the Treasurer's Report and payment of claims. Dr. Robert Hacker seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None

4. Personnel

Resignations

None

Positions to Hire

- a) Director of Special Education (July 2020)
- b) Data Entry Specialist (August 2020)
- c) Speech and Language Pathologist– Linton (August 2020)
- d) Speech and Language Pathologist Maternity Leave – WRV (October 2020)
- e) Sullivan Elementary Life Skills Paraprofessional
- f) Northeast East Preschool Paraprofessional

Recommendations to Hire

- a) Brandy Hyatt – Director of Special Education
- b) Kelly Gentry – Data Entry Specialist
- c) Amy Edwards – Speech and Language Pathologist at LSSC

Ms. Sarah Sparks noted that applications for paraprofessional positions have been received, however, none have been hired without knowing what the next school year will bring. Ms. Sarah Sparks recommended hiring Brandy Hyatt for Director of Special Education beginning July 1 and Kelly Gentry for Data Entry Specialist beginning August 1.

Dr. Kathryn Goad made a motion to accept all recommendations. The motion was seconded by Mr. Nick Karazsia. Dr. Mark Baker lost connection through the virtual platform. The motion passed unanimously.

The Board of Superintendents welcomed Brandy Hyatt to Greene-Sullivan Special Education Cooperative.

5. DOE Information

- a) Part B Grant (Part 1 Application)
- b) Special Education Excess Cost Funds
-Conference Held

Ms. Sarah Sparks stated that Claudia Walker has sent an email to district treasurers for reassurances for the Part B Grant. The reassurance signatures are due by July 1. Ms. Sarah Sparks stated the Part 1 application of the grant should be posted in the next few weeks. She also informed the Board of Superintendents that the Annual Case Review has been held for a student in residential placement. During the conference, the recommendation was for the student to stay in residential, therefore, the Special Education Excess Cost Application will be completed.

6. Program Information

- a) Psychoeducational Services
- b) Life Skills
- c) Early Childhood
- d) Speech Services
- e) Life After School Program

The Assessment Team will be meeting and discussing services for the upcoming year. Brittany Burris is now a licensed School Psychologist instead of an Intern. Schools will be added to her caseload to give her a broader experience in age levels. Brittany will be teaming with Ginny Phegley in those schools. Ms. Sarah Sparks commented that Life Skills program numbers have not changed. Speech services will remain as current caseloads with Kristen Witt mentoring Amy Edwards as the new Speech Language Pathologist.

With the COVID-19 Closures and Guidance, it is recommended to have the job coaches working with students via the same platform as teachers.

7. Unfinished Business

- a) Non-Certified Support Staff Handbook (Second Reading)
- b) Behavior Program
 - Coordinator (Position Change)
- c) 2019-2020 Preschool Screenings
 - August 14, 2020 – Hymera
 - August 21, 2020 – Carlisle
 - September 18, 2020 - Worthington

Ms. Sarah Sparks noted minor changes (insurance remained as discussed and typos corrected) in the second reading of the Non-Certified Support Staff Handbook. The Behavior Program considerations will be tabled until next month.

Mr. Chris Stitzle made a motion to approve the Non-Certified Support Staff Handbook. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

8. New Business

- a) Semi-Annual Certification Reports
- b) Notice of Destruction of Personally Identifiable Information
- c) E-Recycle List

Ms. Sarah Sparks will sign the reports and the Semi-Annual Certification Reports will be emailed to districts. This report reflects which employees are paid through the grant. All other employees are paid from the general fund. Mr. Jeff Gibboney clarified this report does not need approved, only signed. Ms. Sarah Sparks reported the Notice of Destruction of Personally Identifiable Information will be announced in the paper. Ms. Sarah Sparks will email the E-Recycle List to be added to the July meeting with a recommendation to recycle.

9. Director's Notes

- Thank you
- New Director

Ms. Sarah Sparks expressed her thanks to the Board of Superintendents. She commented that she has appreciated the director position and enjoyed working with a great team, teachers, and schools. She noted seeing many great things happening in the schools and has appreciated the opportunity to work in each district. Ms. Sarah Sparks welcomed Brandy Hyatt. Ms. Sarah Sparks has worked with her in the Southwest School Corporation and is impressed with her work in the classroom, actions in meetings, and relations with families.

10. Board Member Comments and Concerns

Each member thanked Ms. Sarah Sparks for her work at GSSEC and expressed their well wishes. Mr. Chris Stitzle wished Mr. Jeff Gibboney well in his new position at Greencastle.

Mr. Jeff Gibboney noted new officer will need reorganized at the July meeting. He stated that Bloomfield will send a delegate or interim.

Mr. Nick Karazsia inquired if July's meeting would be virtual or in person. At this time, all Board of Superintendents agreed the meeting will take place in person at GSSEC.

11. Adjourn

Mr. Chris Stitzle made a motion to adjourn the meeting. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, July 14, 2020 with the executive session meeting beginning at 9:00 A.M. and public meeting beginning at 9:30 A.M.

Chris Stutje

Nick Karas

Mike G. Schen

Robert M. Schen