

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

April 14, 2020

EXECUTIVE SESSION

9:00 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14-1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14-1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met virtually using a Zoom platform on Tuesday, April 14, 2020. President, Jeff Gibboney, called the Board to order at 9:30 AM and called the roll with the following members present:

Jeff Gibboney, President - Bloomfield
Kathryn Goad, Vice President - Linton-Stockton
Jeff Gambill, representative - MSD Shakamak
Mark Baker, Northeast
Chris Stitzle, Southwest
Robert Hacker, White River Valley

REGULAR SESSION

9:30 AM

1. Approval of Minutes

The minutes from the March 10, 2020 meeting were read beginning with "The minutes from the February 18, 2020 meeting were read..." through "...motion was passed unanimously."

Mr. Chris Stitzle made a motion to approve the March 10, 2020 Board of Superintendents meeting minutes. The motion was seconded by Dr. Robert Hacker. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

March 20, 2020 \$105,195.40

April 3, 2020 \$83,543.64

Dr. Kathryn Goad made a motion to approve the Treasurer's Report and payment of claims. Dr. Mark Baker seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a. Sarah Sparks – Director of Special Education (Effective July 1, 2020)
- b. Beth Gillan – Data Entry Specialist (Effective July 31, 2020)

Positions to Hire

- a) Director of Special Education (July 2020)
- b) Data Entry Specialist (August 2020)
- c) Speech and Language Pathologist– Linton (August 2020)
- d) Elementary Life Skills Teacher Maternity Leave - Linton (August 2020)
- e) Speech and Language Pathologist Maternity Leave – WRV (October 2020)
- f) Bloomfield Life Skills Paraprofessional

Recommendations to Hire

None

Transfer

- a) Karen Todd – Educational Diagnostician, Blind/Low Vision Teacher

Ms. Sarah Sparks made a recommendation to accept the resignations of herself, effective July 1, 2020, and Beth Gillan, effective July 31, 2020. Ms. Sarah Sparks would like to thank Beth for all that she has done and stated that she will be greatly missed. Dr. Robert Hacker said that he would like to say the same as well as thanking Ms. Sarah Sparks for all she has done. Dr. Mark Baker congratulated Ms. Sarah Sparks on her new move and is happy for her. Ms. Sarah Sparks thanked the Board of Superintendents for the well wishes. Ms. Sarah Sparks discussed the positions open for hire and would like to look at paraprofessional positions to see if movements need made. Ms. Sarah Sparks made a recommendation to transfer Karen Todd to an Educational Diagnostician position.

Mr. Chris Stitzle made a motion to accept all resignations and transfer. The motion was seconded by Dr. Robert Hacker. The motion passed unanimously.

5. DOE Information

- a. April 1 Count Submission
- b. Covid-19 Updates/Procedure Changes

All teachers submitted class lists for April 1 Count to Beth. Beth has checked all information and been in contact with each school corporation's data coordinator. Beth is available by email if anyone has questions and would like to set up a call with her regarding count submission.

Mrs. Sarah Sparks and Mrs. Dana Williams met with all Teachers of Record regarding special education guidance. GSSEC staff meets weekly. There were changes and updates from the state weekly, but now there are less changes. Additional meetings will be scheduled as needed.

6. Program Information

- a. Psychoeducational Services
- b. Life Skills
- c. Early Childhood
-First Steps Evaluations
- d. Speech Services
- e. Life After School Program

There are several First Steps evaluations unable to be completed at this time. Parents have been contacted to reschedule. There may be a few students unable to begin by their third birthday, therefore, offering compensatory educational services may be considered. Psychologists are holding scheduled evaluation conferences if they have already gathered the information. For evaluations without the data, parents have been contacted and are signing letters agreeing to toll. Medicaid claiming will continue if therapists are providing virtual therapy. Services have been provided by meetings and virtual interactive therapy. Resources are being sent to students without internet services or those that may need more hands-on manipulatives.

7. Unfinished Business

- a. Board Policy for Public Comment
- b. Behavior Program
 - Restorative Practices
- c. 2019-2020 Preschool Screenings
 - April 17, 2020 – Carlisle (Cancelled)
 - August 14, 2020 – Hymera
 - August 21, 2020 – Carlisle
 - September 18, 2020 – Worthington

The revised Board Policy for Public Comment was reviewed. Mr. Jeff Gibboney, Mr. Chris Stitzle, and Dr. Kathryn Goad agreed that it looked good. Dr. Mark Baker stated a second reading is needed. Mr. Jeff Gibboney noted the Policy will be voted on in May.

Ms. Sarah Sparks recommended changing the Autism Coordinator title to Behavior Coordinator. She noted the Restorative Practice conference is now being offered virtually. Ms. Sarah Sparks previously forwarded information, but if any principals are interested in attending the virtual offering she would encourage this. Mr. Jeff Gibboney stated that if the Autism Coordinator position is part of the bargaining unit, it will need to go through discussion. Ms. Sarah Sparks is offering discussion through Zoom.

Ten students were signed up for the April Preschool Screening that was cancelled. Screeners have been scheduled for two in August and one in September.

8. New Business

- a. Resolution
- b. Non-Certified Support Staff Handbook
- c. Curtis and Livers Consulting (CLSI) Renewal
 - \$2,000

Mr. Jeff Gibboney discussed the Resolution for continued pay for non-certified staff.

Mr. Nick Karazsia made a motion to accept the Resolution of Pay backdating to March 16, 2020. The motion was seconded by Dr. Kathryn Goad. The motion passed unanimously.

Ms. Sarah Sparks has updated the 2011 Handbook for Non-Certified Staff. It has been sent to Amy Mathews for review. Ms. Sarah Sparks utilized each corporation's handbook to make the information as consistent as possible. Ms. Sarah Sparks requested non-certified staff insurance rate information and guidance from each superintendent.

Ms. Sarah Sparks recommended renewing the contract with Curtis & Livers at \$2,000 per year. This program holds all evaluation data and Beth Gillan and Kelly Gentry use it to track all evaluation dates.

Mr. Chris Stitzle made a motion to renew the Curtis & Livers contract. Mr. Nick Karazsia seconded the motion. The motion passed unanimously.

9. Director's Notes

- Teacher Guidance

Ms. Sarah Sparks requested to be contacted if there is any feedback or concerns. She expressed that she does not want teachers feeling overwhelmed with the guidance given during this time. If there are any concerns, additional meetings will be scheduled.

10. Board Member Comments and Concerns


Mr. Jeff Gibboney and the Board of Superintendents would like to thank Ms. Sarah Sparks for her service. Mr. Jeff Gibboney and the Board of Superintendents would also like to thank Beth Gillan for her 34 years of service with Greene-Sullivan Special Education Cooperative.

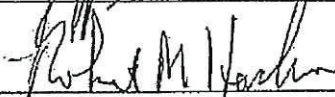
Dr. Robert Hacker requested language and advice from the attorney on how to waive the director contract tuition re-payment amount during the May meeting.


11. Adjourn


Dr. Robert Hacker made a motion to adjourn the meeting. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, May 12, 2020 with the executive session meeting beginning at 9:00 A.M. and public meeting beginning at 9:30 A.M.









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