

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

January 8, 2019

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14-1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14-1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, January 8, 2019. President, Robert Hacker, called the Board to order at 10:35 AM and called the roll with the following members present:

Robert Hacker, President - White River Valley

Jeff Gibboney, Vice President - Bloomfield

Kathryn Goad, Secretary - Linton-Stockton

Dan Noel, MSD Shakamak

Mark Baker, Northeast

Chris Stitzle, Southwest

REGULAR SESSION

10:30 AM

1. Approval of Minutes

The minutes from the December 18, 2018 meeting were read beginning with "The minutes from the November 13, 2018 meeting were read..." through "...motion was passed unanimously."

Mr. Chris Stitzle made a motion to approve the December 1, 2018 Board of Superintendents meeting minutes. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

December 18, 2018 \$6,836.03

December 28, 2018 \$113,974.49

Mr. Chris Stitzle made a motion to approve the Treasurer's Report and payment of claims. Dr. Kathryn Goad seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a) Heather Fulton – White River Valley Middle School/High School Paraprofessional
- b) Raeanna Norris– Bloomfield High School Life Skills Paraprofessional

Positions to Hire

- e) Paraprofessional – Sullivan Middle School Life Skills
- f) Paraprofessional – Sullivan Elementary Life Skills
- g) Paraprofessional – Bloomfield High School Life Skills
- h) Paraprofessional – White River Valley Paraprofessional

Recommendations to Hire

- a) Savanah Fossmeier– Sullivan Middle School Life Skills Paraprofessional
- b) Kay Woods – Bloomfield High School Life Skills Paraprofessional

Ms. Sarah Sparks noted Heather Fulton's resignation effective January 18, 2019. Ms. Sarah Sparks recommends hiring Savanah Fossmeier and Kay Woods.

Mr. Dan Noel made a motion to approve all resignations and the recommendations to hire. The motion was seconded by Mr. Jeff Gibboney. Dr. Mark Baker stated that further discussion should be had about a pay increase for Life Skills paraprofessionals. Ms. Sarah Sparks requested further discussion in February. The motion passed unanimously.

5. DOE Information

- a. RDA Data Retreat – February 25, 2019
- b. Correction of Findings FFY 2017

Ms. Sarah Sparks stated that each district have someone registered to attend the Data Retreat. Ms. Sarah Sparks inquired if anyone had received a workbook from Brandon Meyer. If not, all corrections made for the timeline evaluation report were accepted. The state will be sending a comprehensive report of all areas reviewed.

6. Program Information

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Ms. Sarah Sparks informed on the number of First Steps students that will need to be evaluated this Spring. The numbers were as follows: Bloomfield-5, WRV-4, Linton-4, Shakamak-0, Northeast-2, Southwest-2. Ms. Sarah Sparks stated that caseload numbers for speech will be monitored and discussed with therapists to see if changes should be made.

7. Unfinished Business

- a. Preschool Screenings
 - January 18, 2019 @ Northeast East Elementary
 - February 22, 2019 @ Sullivan Elementary
 - April 12, 2019 @ White River Valley Elementary
- b. Spring CPI Training Schedule
 - January 25, 2019 – Initial 8:30-3:30
 - February 22, 2019 – Refresher 12:30-3:30
 - March 15, 2019 – Initial 8:30-3:30
 - April 26, 2019 – Refresher 12:30-3:30

- c. Elementary Teacher IEP Training
-February 22, 2019
8:30-11:30
12:30-3:30
d. Procurement Policy

Ms. Sarah Sparks addressed the change in the preschool screening dates. The January 25 screening has been changed to January 18. Mrs. Paulette Lannan has communicated the change with the parents.

Ms. Sarah Sparks commented that the CPI Refresher and Elementary Teacher Training is on the same day. The elementary training is offered morning and afternoon, allowing anyone who needs CPI training to participate. She also stated that an alternate location for CPI training may be needed. For teachers who teach both elementary and middle school, it is not necessary to attend the elementary teacher training. Dr. Baker inquired if the Northeast Middle School teacher should attend. Ms. Sarah Sparks confirmed that the teacher can attend.

Ms. Sarah Sparks referred to the Procurement Policy in the back of the Board Packet. She noted this was the one item needing improved from the audit. The first reading was completed at the December 18 board meeting.

Mr. Dan Noel made a motion to adopt the Procurement Policy. Mr. Jeff Gibboney seconded the motion. The motion passed unanimously.

8. Director's Notes

January 9, 2019 "Special Education and School Improvement" Collaboration

Ms. Sarah Sparks stated she and Mrs. Dana Williams will be attending the collaboration and will share information discussed.

Ms. Sarah Sparks inquired about the date for the next Board of Superintendents meeting. Dr. Kathryn Goad, Dr. Robert Hacker, and Mr. Jeff Gibboney are unable to attend on February 12. The meeting will be Tuesday, February 19.

9. Board Member Comments and Concerns

Dr. Kathryn Goad would like to thank Ms. Sarah Sparks for allowing the instructional assistants attend eLearning day.

10. Adjourn

Dr. Kathryn Goad made a motion to adjourn the meeting. Dr. Mark Baker seconded the motion. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, February 19, 2019 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.






