

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

April 16, 2019

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, April 16, 2019. President, Robert Hacker, called the Board to order at 10:42 AM and called the roll with the following members present:

Robert Hacker, President - White River Valley

Kathryn Goad, Secretary - Linton-Stockton

Mark Baker, Northeast

Chris Stitzle, Southwest

REGULAR SESSION

10:30 AM

1. Approval of Minutes

The minutes from the March 18, 2019 meeting were read beginning with "The minutes from the February 19, 2019 meeting were read..." through "...motion was passed unanimously."

Dr. Mark Baker made a motion to approve the March 18, 2019 Board of Superintendents meeting minutes. The motion was seconded by Dr. Kathryn Goad. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

March 22, 2019 \$99,464.87

April 5, 2019 \$76,704.68

Mr. Chris Stitzle made a motion to approve the Treasurer's Report and payment of claims. Dr. Kathryn Goad seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a. Ellie Hauger – Sullivan Middle School Life Skills Paraprofessional
- b. Sarah Ray – White River Valley Elementary Paraprofessional

Positions to Hire

- a. Preschool Teacher – Sullivan, August 2019
- b. Life Skills Teacher – August 2019
- c. White River Valley High School Paraprofessional
- d. White River Valley Elementary Paraprofessional
- e. Sullivan Middle School Paraprofessional
- f. Sullivan Elementary Paraprofessional

Recommendations to Hire

- a. Courtney Butkiewicz – Southwest Sullivan Early Childhood Education Teacher
- b. Alesha Arnett – Sullivan Elementary Paraprofessional
- c. Maude Roberts – White River Valley Middle/High School Paraprofessional

Transfers

- a. Danielle Garcia – White River Valley High School to Sullivan Middle School Life Skills

Dr. Kathryn Goad made a motion to accept all resignations, recommendations to hire, and transfers. Dr. Mark Baker seconded the motion. The motion passed unanimously.

DOE Information

- Effective Early Childhood Practice
- Northeast and Shakamak Preschool LRE and student outcome data above state average
- d. Special Education Fiscal Road Show
- April 24, 2019

Ms. Sarah Sparks shared positive outcome news for the early education program located at Northeast East Elementary. The preschool at NEEE, servicing students in both Shakamak and Northeast districts, has been recognized for outstanding LRE and inclusive practices. Paulette Lannan is the teacher. She has done a great job and it shows in the ISTAR-KR data. It has been requested the preschool become an example site for inclusive practices. Dr. Mark Baker inquired how this may work for the Paths to Quality. He is interested in gathering more information for that program. Ms. Sarah Sparks stated it would help. Ms. Sarah Sparks noted the preschool in Worthington should have better LRE outcomes next year due to programming with the WRV preschool. Mr. Chris Stitzle asked if preschool numbers were projected for next year. Ms. Sarah Sparks will provide that information for the May meeting.

g. Program Information

- a. Life Skills
 - Room Placement
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Ms. Sarah Sparks stated speech services will remain the same at the beginning of the year. However, a maternity leave will need coverage. Caseloads will continue to be reviewed. Changes may take place dependent on a DHH contract.

The Life After School numbers are down from last year, however, the program continues to run well and

have new referrals. The Job Coaches and interns will be sending appreciation cards to the businesses they work with.

h. Unfinished Business

- a. Spring CPI Training Schedule
-April 26, 2019 – Refresher 12:30-3:30
- b. Transition Training
-April 29, 2019 - Last Meeting before Transition Compliance Check
- c. First Steps Transition Training
-May 30, 2019

Ms. Sarah Sparks and Mrs. Williams recommend the final transition training focus on first year special education teachers and others needing additional assistance. Mrs. Dana Williams noted that IEPs have improved with constant feedback and communication.

i. New Business

- a. Curtis & Livers Contract Renewal

Ms. Sarah Sparks stated it was time to renew the CLSI contract. This is a program used to back up student information and assessment data timelines. The annual renewal cost is \$2,000 and includes 15 hours of service. Mr. Chris Stitzle asked how often the database is used. Ms. Sarah Sparks replied daily.

Dr. Mark Baker made a motion to renew the Curtis & Livers Contract for \$2,000 with the 15 hours of service. Dr. Kathryn Goad seconded the motion. The motion was passed unanimously.

After completing a needs assessment, Ms. Sarah Sparks recommended adding a student-specific paraprofessional at Northeast North Elementary.

Dr. Mark Baker made a motion to add a paraprofessional position to Northeast North Elementary. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

After reviewing projected numbers of students in all Life Skills Programs, Ms. Sarah Sparks recommended moving a Life Skills teacher position from Bloomfield Middle School to Sullivan Middle School beginning August 2019.

Mr. Chris Stitzle made a motion to approve the transfer of one teaching position from Bloomfield Middle School to Sullivan Middle School beginning August 2019. Dr. Kathryn Goad seconded the motion. The motion was passed unanimously.

j. Director's Notes

- State Board of Accounts Exit – May 14th, 2019 at 11:30am.

Ms. Sarah Sparks stated GSSEC was currently undergoing 2 audits. One being the regular financial audit and the second being the federal grant audit. The State Board of Accounts exit meeting has been scheduled for May 14, 2019.

k. Board Member Comments and Concerns

No comments or concerns.

1. Adjourn

Mr. Chris Stitzle made a motion to adjourn the meeting. Dr. Kathryn Goad seconded the motion. The motion was passed unanimously

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, May 14, 2019 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.







