

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

March 13, 2018

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, March 13, 2018. President, Mr. Chris Stitzle, called the Board to order at 10:35 AM and called the roll with the following members present:

Chris Stitzle, President – Southwest
Jeff Gibboney, Secretary - Bloomfield
Nathan Moore, Linton-Stockton
Mike Mogan, MSD Shakamak
Mark Baker, Northeast

REGULAR SESSION

10:30 AM

1. Approval of Minutes

The minutes from the February 13, 2018 meeting were read beginning with "The minutes from the January 9, 2017 meeting were read..." through "...motion was passed unanimously."

Mr. Mike Mogan made a motion to approve the February 13, 2018 Board of Superintendents meeting minutes. The motion was seconded by Mr. Jeff Gibboney. The motion passed unanimously.

2. Treasurer's Report and Claim Docket – one addition of a check that was missed. It has been added to the packet and signature.

The Claim Docket (written vouchers #7105-7142); and pre-written vouchers #95336-95352); and electronic vouchers #20240-20257) was reviewed. Payroll dates and amounts since last Board meeting are as follows:

February 23, 2018 \$95,717.62

March 9, 2018 \$95,235.39

Ms. Sarah Sparks made note of an additional page of a check that was missed. It has been corrected and added to the packet and signature page.

Mr. Jeff Gibboney made a motion to approve the Treasurer's Report and payment of claims. Dr. Mark Baker seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a) None

Positions to Hire

- a) Paraprofessional – Bloomfield Schools
- b) Maternity Leave Substitute Teacher – Sullivan Middle School Life Skills
- c) School Psychologist/School Psychologist Intern – 2018-2019

Transfers

- a) Roberta Pierce – Bloomfield Junior-Senior High School to WRV Elementary School
- b) Dawn Cox – Sullivan Elementary School to Shakamak Elementary School

Recommendations to Hire

- a) Bloomfield Schools Paraprofessional – Lisa Howard

Ms. Sarah Sparks also recommended to hire Alisha Staples as a Psychologist Intern.

Mr. Jeff Gibboney made a motion to approve the transfers and approve Ms. Sarah Sparks' recommendations to hire. The motion was seconded by Mr. Mike Mogan. The motion passed unanimously.

5. DOE Information

- a) Every Student Succeeds Act (ESSA)
 - District Finance
 - Short Shares
 - Coffee Talks

Regarding ESSA, Ms. Sarah Sparks and Mrs. Claudia Walker attended the district 7 finance meeting, along with treasurers from Sullivan and Linton. The presenter from IDOE recommended that interlocal assessments go under expenditures. The school will only have to record it as expenditures, instead of being broken down further at this point. Greene-Sullivan Special Education Cooperative will be tracking which district funds provide services to. Ms. Sarah Sparks suggested that if there are any questions on ESSA, it would be useful to view the short shares and coffee talks provided on the Indiana Department of Education website.

6. Program Information

- a) Life Skills
- b) Early Childhood
- c) Speech Services
- d) Life After School Program
- Business Recognition Receptions
 - Northeast and Southwest, April 11, 2018
 - Linton and Shakamak, April 12, 2018
 - WRV and Bloomfield, April 12, 2018

Ms. Sarah Sparks stated that speech services are remaining the same. The Life After School Program Job Coaches wanted to have receptions to show businesses their appreciation. The reception for Northeast and Southwest will be at Sullivan Middle School Multi-Purpose Room. The Linton and Shakamak reception will be held at the Greene-Sullivan Special Education Cooperative. The WRV and Bloomfield reception will be at the Bloomfield Cafeteria. They are making invitations for businesses, school staff, and parents.

7. Unfinished Business

a) Speech and Language Therapist Contract – Morgan Welch

Ms. Sarah Sparks had more information from questions asked at the previous board meeting. The contract would begin 8 weeks after school starts due to maternity leave. Ms. Sarah Sparks noted a salary of \$45,000. The only additional cost would be if a buyout from the contract of \$9,000 is required. Ms. Sarah Sparks noted that Morgan has already informed the contract company that she will not be re-signing with them. Mr. Chris Stitzle inquired what schools she would be working in. Ms. Sarah Sparks answered that Morgan would continue in the Life Skills programs for Sullivan County and Linton as well as the Sullivan Preschool. Concerns of a precedence being set were discussed. Ms. Sarah Sparks noted that she did not want to set a precedence, however, losing Mrs. Welch could be detrimental to the program. Mr. Mike Mogan commented that the Board of Superintendents needed to rely on the opinions of Ms. Sarah Sparks and Mrs. Dana Williams. He agreed that setting a precedence is unwanted, but each case must be looked at individually. Mr. Chris Stitzle agreed and noted that Speech and Language Therapists have been hard to find. Ms. Sarah Sparks and Mrs. Dana Williams discussed that one of Mrs. Welch's strengths is finding resources and programming for students who are nonverbal. Ms. Sarah Sparks requested that a decision be made to secure the position. Mr. Nathan Moore stated that he has been in several conferences with Mrs. Morgan Welch and she seems very knowledgeable on what applications are available for communication and she relates well with parents.

Mr. Mike Mogan made a motion to hire Morgan Welch beginning next school year at a salary of \$45,000 prorated to her maternity leave. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

b) Preschool Screening Schedule

-May 4, 2018 @ White River Valley Elementary

c) CPI Training Schedule (Refresher)

-March 15, 2018 @ GSSEC Training Room 12:00pm-3:30pm

Ms. Sarah Sparks stated that a substitute teacher has been interviewed for the Sullivan Middle/High School Life Skills maternity leave position. Ms. Sarah Sparks noted Gina Holloman would be contracted through Soliant beginning March 15, 2018 through May 14, 2018.

Dr. Mark Baker made a motion that Greene-Sullivan Special Education Cooperative work with Soliant to hire Gina Holloman to cover the Sullivan County Life Skills maternity leave. Mr. Jeff Gibboney seconded the motion. The motion passed unanimously.

8. Director's Notes

a) Developmental Delay Training

Ms. Sarah Sparks will be holding training through an online training site, such as GoTo Meeting or Skype. The trainings will be held April 12 and 13. Ms. Sarah Sparks will train at the school for Linton Stockton Elementary teachers. Dr. Mark Baker asked if Ms. Sarah Sparks would be contacting them. She inquired if letting the principals know would be their recommendation. Mr. Chris Stitzle asked that a carbon copy be sent to each Superintendent to follow up.

b) Review of Special Education Disciplinary Procedures

Ms. Sarah Sparks and Mrs. Dana Williams gave a training to WRV staff on Article 7 Manifests. Ms. Sarah Sparks stated that the PowerPoint presentation will be sent to all principals and cc the superintendents. Mr. Chris Stitzle commented that sharing the training is a good idea.

9. Board Member Comments and Concerns

Dr. Mark Baker stated that he appreciated all that Ms. Sarah Sparks does.

10. Adjourn

Mr. Jeff Gibboney made a motion to adjourn the meeting. The motion was seconded by Mr. Mike Mogan. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, April 10, 2018 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.







