

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

March 14, 2017

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday March 14, 2017. President, Dr. Mark Baker, called the Board to order at 10:58 AM and called the role with the following members present:

Mark Baker, President – Northeast
Chris Stitzle, Vice President – Southwest
Robert Hacker, Secretary – White River Valley
Nick Karazsia – Linton-Stockton
Mike Mogan - MSD Shakamak

REGULAR SESSION

11:00 AM

1. Approval of Minutes

The minutes from the February 14, 2017 meeting were read beginning with "The minutes from the January 10, 2017 meeting were read..." through "...motion was passed unanimously."

Mr. Bob Hacker made a motion to approve the February 14, 2017 Board of Superintendents meeting minutes. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket (written vouchers #6661-6692); and pre-written vouchers #95131-95145); and electronic vouchers #20070-20082) was reviewed. Payroll dates and amounts since the last Board meeting are as follows:

February 24, 2017 \$80,957.88

March 10, 2017 \$80,866.44

Ms. Sarah Sparks noted that negatives from the previous fund reports (2014 grant) have been corrected. The edits are included in the Board packet. Ms. Sarah Sparks also noted a negative on the current fund report explaining the negative is due to the state tax and gross income tax of a voided check. The corrections have been made and will reflect on the next fund report.

Mr. Chris Stitzle made a motion to approve the Treasurer's Report and payment of claims. The motion was seconded by Mr. Mike Mogan. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations:

None

Transfer:

None

Positions to Hire

- a) Speech and Language Pathologist – Begin August 2017
- b) Shakamak Paraprofessional
- c) Worthington Preschool Teacher Maternity Leave – Begin August 2017
- d) Linton Life Skills Paraprofessional Maternity Leave – Begin August 2017

Mr. Chris Stitzle asked if applications were still being taken for the Speech and Language Pathologist position and what the pay would be. Ms. Sarah Sparks answered that applications were still being accepted and pay will depend upon years of experience. She also noted that she hopes the decision is made by April or May.

Recommendations to Hire:

- a) Christy Fagg – Shakamak Paraprofessional

Ms. Sarah Sparks and Mrs. Dana Williams met at Shakamak to discuss the needs assessment for the paraprofessional position. The decision was made to continue the position this year, but will need to be assessed again for next year.

Ms. Sarah Sparks recommends hiring Christy Fagg pending the ParaPro test.

Mr. Mike Mogan made a motion to accept the recommendation for hire. The motion was seconded by Mr. Nick Karazsia. The motion was passed unanimously.

5. DOE Information

- a) ISTAR-KR will be updated within the next two years to align with the Early Childhood Foundations

Ms. Sarah Sparks stated that she will continue to give preschool teachers information as she receives it.

- b) IDEA Part B Confidentiality Checklist
 - Checklist Handout

The handout was given to the Board of Superintendents with a recommendation to share it with office staff.

- c) Certificate of Completion
 - Special Education Department
 - Alternate Diploma

Ms. Sarah Sparks stated that Pam Wright is discussing changes that will be made to the Certificate of Completion as well as discussion of a possible Alternate Diploma.

6. Program Information

- a) Life Skills
- b) Early Childhood
- c) Life After School Program (LASP)
 - Vocational Rehabilitation (PETS Grant)

7. Unfinished Business

a) GSSEC Website

Ms. Sarah Sparks has viewed a demo from SchoolPointe and will view another demo scheduled for April. She is hoping to bring a recommendation to the Board of Superintendents in May in order to get the website for Greene-Sullivan Special Education Cooperative compliant by the next school year. Mr. Nick Karazsia asked the cost of SchoolPointe. The start-up cost would be \$3000 with an annual fee of \$1000. Mr. Nick Karazsia stated that Linton-Stockton will be using School Messenger, a program already used by the district, for website management. Ms. Sarah Sparks stated that SchoolPointe had many features Greene-Sullivan would not need.

b) Transition Training

- Steve Yockey Training
- Next IEP Review: March 21, 2017

c) Revision of Grant Application Procedures

-New Schedule/ DOE Proposed Schedule

- February 20, 2017 – Application posted to Learning Connection
- March 8, 2017 – LEA review and verify data
- March 31, 2017 – Post Allocations and Application
- April 28, 2017 – Checklist for application review
- June 1, 2017 – Online submission platform available

Ms. Sarah Sparks discussed the changes in this year's Grant Application dates. Mr. Nick Karazsia asked when corporation allocation information will be posted. Ms. Sarah Sparks noted it should be on the Learning Connection group for Part B Grants by March 31. She also suggests that the treasurers in the school districts join the Part B Grant Learning Connection Community.

8. New Business

- a) Komputrol 2017-2018 Annual Contract – \$9,725.00
- b) CLSI 2017-2018 Annual Contract – \$1,800.00

Ms. Sarah Sparks noted the annual cost has increased by 1% for Komputrol. Greene-Sullivan Special Education Cooperative uses the Teir 2 support for CLSI. Each invoice is included in the board meeting packet.

Mr. Chris Stitzle made a motion to accept the contracts for Komputrol and CLSI for the 2017-2018 school year. Mr. Nick Karazsia seconded the motion. The motion was passed unanimously.

9. Director's Notes

- a) ICASE Information
- b) CPI

Ms. Sarah Sparks shared that Linton-Stockton's bus drivers recently attended Crisis Prevention Intervention (CPI) training. Mr. Nick Karazsia stated that he appreciated the training and received a good

response from the bus drivers. He stated that Mrs. Ginny Phegley did an excellent job catering to the bus drivers specifically. He recommends CPI for bus drivers.

Ms. Sarah Sparks also shared that the CPI trainers would be available to have trainings before the 2017-2018 school year starts. They would be able to train larger groups and coverage for teachers would not be needed.

Ms. Sarah Sparks stated that through the LRE trainings, many teachers have requested a procedural training. GSSEC employees are trained at the Beginning of Year meeting. Ms. Sarah Sparks and Mrs. Dana Williams are willing to train district teachers as well.

Mrs. Dana Williams gave a list of former employees that need removed from Learning Connection to each school district. This will allow for continued confidentiality for students.

A representative from Project Success will be meeting via phone with the Life Skills Teachers during the first week of April. Project Success offers free trainings for Content Connectors.

Ms. Sarah Sparks will send a reminder to the Board of Superintendents to send all 504 input.

10. Board Member Comments and Concerns

11. Adjourn

Mr. Bob Hacker made a motion to adjourn the meeting. Mr. Mike Mogan seconded the motion. The motion was passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, April 11, 2017 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.






