

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

December 18, 2018

EXECUTIVE SESSION

8:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, December 18, 2018. President, Robert Hacker, called the Board to order at 9:33 AM and called the roll with the following members present:

Robert Hacker, President – White River Valley

Dan Noel, MSD Shakamak

Mark Baker, Northeast

Chris Stitzle, Southwest

Nate Moore, Elementary Principal – Linton-Stockton

REGULAR SESSION

9:30 AM

1. Approval of Minutes

The minutes from the November 13, 2018 meeting were read beginning with "The minutes from the October 9, 2018 meeting were read..." through "...motion was passed unanimously."

Dr. Mark Baker commented good job on the minutes.

Mr. Chris Stitzle made a motion to approve the November 13, 2018 Board of Superintendents meeting minutes. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

November 16, 2018 \$99,115.97

November 30, 2018 \$84,756.73

December 14, 2018 \$102,211.14

Mr. Dan Noel made a motion to approve the Treasurer's Report and payment of claims. Mr. Chris Stitzle seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a) Cierra McCammon – Sullivan Elementary School Life Skills Paraprofessional

Mr. Chris Stitzle inquired about Cierra's last day. Ms. Sarah Sparks stated the last day would be Friday, December 21, 2018. Ms. Sarah Sparks also commented that Cierra was leaving for a year-round position and would be greatly missed in the classroom.

Positions to Hire

- e) Teacher – Bloomfield Middle School Life Skills
- f) Paraprofessional – Sullivan Middle School Life Skills
- g) Paraprofessional – Sullivan Elementary Life Skills

Recommendations to Hire

- a) Madison Soultz – Bloomfield Middle School Life Skills Long Term Substitute Teacher
- b) Ellie Haugen – Sullivan Middle School Life Skills Paraprofessional
- c) Jessica Dickerson – Sullivan Elementary Life Skills Paraprofessional

Ms. Sarah Sparks recommended hiring Madison Soultz under a Long-Term Substitute Teacher contract. Dr. Mark Baker asked if she would start at teacher pay. Ms. Sarah Sparks replied that Miss Soultz is currently making sub pay but would make first year teacher pay if approved.

Before voting, Dr. Mark Baker made a statement that combat pay for paraprofessionals working in the Life Skills classroom should be discussed. He stated that he did not have a problem with increasing their hourly rate as it may help with turnover rate.

Mr. Dan Noel made a motion to approve the resignation and the recommendation to hire. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.

5. DOE Information

- a. RDA Data Retreat – February 25, 2019

Ms. Sarah Sparks will resend the email with the link to register for the data retreat. There are two ways to sign up. Each district will need to send at least one person who is responsible for data entry. The list of attendees will be sent to the state.

- b. FY 2019 Part B 611 Grant Applications
 - Part 1 Complete
 - Part 2 Initial Submission, Final Approval

Ms. Sarah Sparks announced that final approval of the grant was received last month.

6. Program Information

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Ms. Sarah Sparks distributed a chart with each preschool and Life Skills number of students. She stated that numbers for Life Skills will be monitored in Spring 2019 to see who may be moving into Kindergarten programs the following school year. Keeping 6th graders at Sullivan Elementary may need to be considered. Mr. Chris Stitzle inquired how many may be moving into kindergarten. Ms. Sarah Sparks replied there is currently a potential of one student moving into the Sullivan program.

Ms. Sarah Sparks noted that the speech and language caseload for Angela Drake is high. Those numbers will continue to be monitored to see if other plans for services need discussed.

7. Unfinished Business

a. Preschool Screenings

- January 25, 2019 @ Northeast East Elementary
- February 22, 2019 @ Sullivan Elementary
- April 12, 2019 @ White River Valley Elementary

b. Spring CPI Training Schedule

- January 25, 2019 – Initial 8:30-3:30
- February 22, 2019 – Refresher 12:30-3:30
- March 15, 2019 – Initial 8:30-3:30
- April 26, 2019 – Refresher 12:30-3:30

Ms. Sarah Sparks noted the correction that the CPI training schedule should be Spring. Dr. Bob Hacker inquired about the location of trainings. Ms. Sarah Sparks responded that trainings will be held at GSSEC unless there are several people signed up. Ms. Sarah Sparks also stated that Chastity Woodrum, Autism Coordinator, will be attending a training in February to become a CPI trainer.

c. Elementary Teacher IEP Training

- February 22, 2019
- 8:30-11:30
- 12:30-3:30

Ms. Sarah Sparks discussed the training date for an elementary teacher IEP training. Mr. Chris Stitzle asked if the teachers already knew. Ms. Sarah Sparks stated information will be sent after the board meeting. She first wanted to ensure the date was good for all area schools. Ms. Sarah Sparks noted there would be morning and afternoon sessions to choose from.

d. Non-Certified Compensation

- Job Coaches
- Paraprofessionals
- Administrative Office 220 Days
 - Administrative Assistant, Kelly Gentry
- Administrative Office 260 Days
 - Data Entry Specialist, Beth Gillan
 - Treasurer, Claudia Walker
 - Deputy Treasurer, Stacie Lovelace

Ms. Sarah Sparks presented the amounts and request for non-certified compensation of 3% increase. Mr. Dan Noel inquired if the increase would affect the current assessments. Ms. Sarah Sparks noted that the assessments for each district would remain the same. Dr. Bob Hacker reiterated the total cost for clarification.

Mr. Chris Stitzle made a motion to approve the recommended 3% increase for non-certified compensation.

Mark Baker seconded the motion. The motion passed unanimously.

8. New Business

a. Procurement Policy

Ms. Sarah Sparks directed to the Procurement Policy in the back of the board packet. She reviewed policies from both Northeast and Linton-Stockton. Ms. Sarah Sparks noted the wording from each was very similar and developed a comparable policy. Dr. Mark Baker stated this would be the first read of the new policy and the second will be completed in January.

9. Director's Notes

Ms. Sarah Sparks distributed the semi-annual certification list. This is a list of employees paid from specific grants. The forms that have employees listed is the current grant. Ms. Sarah Sparks requested the Board of Superintendents initial that they have seen the certification list.

Ms. Sarah Sparks inquired if the January board meeting would return to the second Tuesday at the time of 9:30 AM. Dr. Mark Baker and Mr. Chris Stitzle responded yes to January 8, at 9:30AM.

10. Board Member Comments and Concerns

Dr. Mark Baker wished everyone a Merry Christmas.

11. Adjourn

Dr. Mark Baker made a motion to adjourn the meeting. Mr. Chris Stitzle seconded the motion. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, January 8, 2019 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.







