

# MINUTES

## EXECUTIVE BOARD MEETING

*Greene-Sullivan Special Education Cooperative*

Administrative Offices 77 "A" Street N.E., Linton, IN

March 18, 2019

### EXECUTIVE SESSION

9:30 AM

#### **The purpose of this executive session will be:**

The discussion of confidential student records, [IC 5-14-1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14-1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Monday, March 18, 2019. President, Robert Hacker, called the Board to order at 10:30 AM and called the roll with the following members present:

Robert Hacker, President - White River Valley  
Jeff Gibboney, Vice President - Bloomfield  
Kathryn Goad, Secretary - Linton-Stockton  
Dan Noel, MSD Shakamak  
Mark Baker, Northeast  
Chris Stitzle, Southwest

### REGULAR SESSION

10:30 AM

#### **1. Approval of Minutes**

The minutes from the February 19, 2019 meeting were read beginning with "The minutes from the January 8, 2018 meeting were read..." through "...motion was passed unanimously."

*Mr. Chris Stitzle made a motion to approve the February 19, 2019 Board of Superintendents meeting minutes. The motion was seconded by Dr. Kathryn Goad. The motion passed unanimously.*

#### **2. Treasurer's Report and Claim Docket**

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

February 22, 2019      \$98,098.40

March 8, 2019          \$97,766.23

Ms. Sarah Sparks included information of cancellation of checks. According to Indiana Code guidelines, all checks outstanding and unpaid for a period of two or more years as of December 31 of each year, shall be declared void IC 5-11-10.5.2 no later than March 1 of each year. There is a total of \$554.41 in outstanding pay checks and \$2,084.34 in outstanding vendor checks being cancelled.

*Dr. Kathryn Goad made a motion to approve the Treasurer's Report and payment of claims. Dr. Mark Baker seconded the motion. The motion passed unanimously.*

### **3. Public Comments and Concerns**

None noted. No members of the public were present.

### **4. Personnel**

#### **Resignations**

- a) None

#### **Positions to Hire**

- g) Preschool Teacher – Sullivan, August 2019
- h) Life Skills Teacher – August 2019
- i) School Psychologist Intern – August 2019
- j) School Psychologist – August 2019

#### **Recommendations to Hire**

- a) Alisha Staples – School Psychologist
- b) Brittany Burris – School Psychologist Intern

Ms. Sarah Sparks stated interviews are taking place for Preschool and Life Skills Teacher positions. Ms. Sarah Sparks recommends hiring Alisha Staples for the School Psychologist position for the 2019-2020 school year. Ms. Sarah Sparks also recommends hiring Brittany Burris for the School Psychologist Intern position for the 2019-2020 school year.

*Mr. Chris Stitzle made a motion to accept the recommendations to hire for the school psychologist and school psychologist intern. Mr. Dan Noel seconded the motion. The motion passed unanimously.*

### **5. DOE Information**

- a. Special Education Fiscal Road Show  
April 24, 2019

Ms. Sarah Sparks stated Claudia Walker has sent the information to each district treasurer. There have been three to already sign up to attend. The training will be held in Washington. Ms. Sarah Sparks also received a request from a district treasurer that a meeting take place at GSSEC before grants are due.

### **6. Program Information**

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Ms. Sarah Sparks commented that numbers for the Life Skills and Early Childhood programs will need to be reviewed for next year. She also stated the Job Coaches have been working with the teachers to plan for new students next year. They have been attending conferences to explain the LASP program.

### **7. Unfinished Business**

- a. Life Skills Paraprofessional Compensation

Ms. Sarah Sparks discussed the need to increase compensation for paraprofessionals working in the Life Skills programs. She recommends an increase of a quarter, which would raise the total to \$12.61 an hour.

*Dr. Kathryn Goad made a motion to accept the quarter increase for Life Skills Paraprofessionals. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.*



- b. Deaf and Hard of Hearing License
- Tuition Agreement

Ms. Sarah Sparks will draw up an official contract agreement and have it reviewed by Amy Mathews for the next board meeting.

- c. Preschool Screenings
- April 12, 2019 @ White River Valley Elementary
- d. Spring CPI Training Schedule
- April 26, 2019 – Refresher 12:30-3:30
- e. Transition Training
- April 29, 2019 - Last Meeting before Transition Compliance Check

Ms. Sarah Sparks added she will be offering a First Steps Transition Training on May 30. This training is held annually, but it will be open to parents for the first time. Ms. Sarah Sparks will be sharing information about the developmental preschool programs and the evaluation process.

## 8. Director's Notes

- Elementary Teacher IEP Training

Ms. Sarah Sparks noted the training went well. A survey was sent to the attendees post-meeting which gave good input for additional training topics.

- Focus on Inclusion

Ms. Sarah Sparks and Mrs. Dana Williams attended the Focus on Inclusion conference. Research continues to show all students increase their knowledge when inclusive practices are followed. Ms. Sarah Sparks also shared information from the Endrew case session about behavior information being included in the IEP. One of the first steps when looking at behavior data is to see if a student needs a behavior plan, which should be implemented before suspending students. She also noted that more information will be shared with the teachers.

## 9. Board Member Comments and Concerns

There were no board member comments or concerns.

## 10. Adjourn

*Mr. Jeff Gibboney made a motion to adjourn the meeting. Mr. Chris Stitzle seconded the motion. The motion passed unanimously.*

**The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, April 9, 2019 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.**

  
  


