

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

July 9, 2019

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Monday, July 9, 2019. President, Jeff Gibboney, called the Board to order at 10:04 AM and called the roll with the following members present:

Jeff Gibboney, President - Bloomfield
Kathryn Goad, Vice President - Linton-Stockton
Mark Baker, Northeast
Chris Stitzle, Southwest
Robert Hacker, White River Valley

REGULAR SESSION

10:00 AM

1. Approval of Minutes

The minutes from the June 24, 2019 meeting were read beginning with "The minutes from the May 14, 2019 meeting were read..." through "...motion was passed unanimously."

Dr. Mark Baker made a motion to approve the June 24, 2019 Board of Superintendents meeting minutes. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

June 28, 2019 \$54,909.93

Dr. Kathryn Goad made a motion to approve the Treasurer's Report and payment of claims. Dr. Robert Hacker seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

- a. Amy Cox – Behavior Specialist/ Emotional Disabilities Teacher

Positions to Hire

- h) Speech and Language Pathologist Maternity Leave
- i) White River Valley Elementary Paraprofessional
- j) North Central High School Paraprofessional
- k) Carlisle Preschool Paraprofessional
- l) Carlisle Preschool Paraprofessional
- m) Behavior Specialist/Emotional Disabilities Teacher

Transfer

- f) Leslie Workman – Behavior Specialist/ Emotional Disabilities Teacher
- g) Roberta Pierce – Worthington Preschool
- h) Ashton Hain – Junior High School

Recommendations to Hire

- a) Robin Alexander – Speech and Language Pathologist Maternity Leave
- b) Ashley McComish– Sullivan Middle School Life Skills Teacher
- c) Crystal Hodge – White River Valley Elementary Paraprofessional
- d) Lexie Smith – Sullivan Elementary Paraprofessional
- e) Tara Swick – Carlisle Preschool Paraprofessional

Ms. Sarah Sparks made the above recommendations. She recommended Robin Alexander for three days per week and a recommendation to hire Lexie Smith and Tara Swick pending ParaPro results.

Dr. Robert Hacker made a motion to accept all personnel. Dr. Kathryn Goad seconded the motion. The motion passed unanimously.

5. DOE Information

- a. Part B Grants
- b. Special Education Excess Cost Application Submitted

Ms. Sarah Sparks stated the second portion of the Part B Grant includes MOE information and is due at the end of July.

Ms. Sarah Sparks informed that the Special Education Excess Cost application for a student at Damar has been submitted.

6. Program Information

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Ms. Sarah Sparks stated caseloads remain unchanged due to summer months of no new referrals. There were potential students moving from one Life Skills program to the other, however, at this time they remain in their current program. Speech caseloads will remain the same with the exception of maternity leave. Erica Steele will be covering all of Hymera Preschool speech services. Ms. Sarah Sparks stated that Shakamak and Linton caseloads for Life After School may be lower. The job coach will assist with

the other programs that have a higher number of students. This worked well at the end of last year.

7. Unfinished Business

a. Summer CPI Training Schedule

- July 29, 2019 – Bus Driver 8:30-3:30
- July 30, 2019 – Initial 8:30-3:30
- July 31, 2019 – Refresher 8:30-11:30

b. GSSEC Back To School Meetings

- August 1, 2019 – Certified Personnel
- August 2, 2019 – Paraprofessionals

Mr. Chris Stitzle asked if there was good attendance at the meetings. Ms. Sarah Sparks stated there was apart from a few vacations. Staff were notified in April of the August meeting dates.

c. 2019-2020 Preschool Screenings

- August 16, 2019 – Hymera
- September 20, 2019 – Worthington
- October 25, 2019 – Carlisle
- January 10, 2020 – Hymera
- February 21, 2020 – Worthington
- April 17, 2020 – Carlisle

Ms. Sarah Sparks stated that Mrs. Paulette Lannan and other staff saw a need for an evening screener. It worked very well last year. An evening screener may be added this year as well.

d. IIEPRC Training

- August 22, 2019 or August 23, 2019

Ms. Sarah Sparks mentioned this training will cover what the teachers requested, hot topics such as accommodations and specially designed instruction.

8. New Business

a. New Teacher IIEPRC Training

Ms. Sarah Sparks will send a link to upcoming webinars or live trainings for the IIEP Walkthrough. These trainings are free as well as several other free trainings offered from the Indiana IEP Resource Center.

9. Director's Notes

Ms. Sarah Sparks will be sending a quarterly newsletter to the principals. It will be one page with highlights and resources. She also mentioned a few of the school psychologists will be putting a newsletter together with topics such as mental health.

- August Board Meeting Date

10. Board Member Comments and Concerns

Mr. Jeff Gibboney inquired about the audit exit meeting. Ms. Sarah Sparks stated there were no findings, however, the Procurement Policy was updated to be compliant with both state and federal guidelines.

Mr. Jeff Gibboney asked where budget and assessments stand for this year. Ms. Sarah Sparks replied that budget is still being worked on and she plans to discuss this at the August meeting. There have been requests for specialists for a student's DHH needs. There has been ongoing communication with the Institute for Deaf and Hard of Hearing and currently personnel have not been obtained. This will add at least one more certified position. However, Ms. Sarah Sparks stated that she does not foresee an increase in assessments for this year, but the additional costs will need to be monitored for possible future increases.

11. Adjourn

Dr. Robert Hacker made a motion to adjourn the meeting. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, August 13, 2019 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.











