

# MINUTES

## EXECUTIVE BOARD MEETING

*Greene-Sullivan Special Education Cooperative*

Administrative Offices 77 "A" Street N.E., Linton, IN

June 24, 2019

### EXECUTIVE SESSION

9:30 AM

#### **The purpose of this executive session will be:**

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Monday, June 24, 2019. President, Robert Hacker, called the Board to order at 10:01 AM and called the roll with the following members present:

Robert Hacker, President - White River Valley  
Dan Noel, MSD Shakamak  
Mark Baker, Northeast  
Chris Stitzle, Southwest

### REGULAR SESSION

10:00 AM

#### **1. Approval of Minutes**

The minutes from the May 14, 2019 meeting were read beginning with "The minutes from the April 16, 2019 meeting were read..." through "...motion was passed unanimously."

*Mr. Chris Stitzle made a motion to approve the May 14, 2019 Board of Superintendents meeting minutes. The motion was seconded by Mr. Dan Noel. The motion passed unanimously.*

#### **2. Treasurer's Report and Claim Docket**

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

May 17, 2019	\$99,937.50
May 31, 2019	\$95,897.84
June 14, 2019	\$55,336.93

*Mr. Dan Noel made a motion to approve the Treasurer's Report and payment of claims. Dr. Mark Baker seconded the motion. The motion passed unanimously.*

#### **3. Public Comments and Concerns**

None noted. No members of the public were present.

#### **4. Personnel**

##### **Resignations**

None

##### **Positions to Hire**

- f) White River Valley Elementary Preschool Teacher
- g) School Psychologist/Educational Diagnostician Maternity Leave
- h) Speech and Language Pathologist Maternity Leave
- i) White River Valley Elementary Paraprofessional
- j) North Central High School Paraprofessional
- k) Carlisle Preschool Paraprofessional
- l) Carlisle Preschool Paraprofessional

##### **Transfer**

- d) Debra Kendall – Educational Diagnostician

##### **Recommendations to Hire**

- a. Linsey Yeryar– White River Valley Elementary Preschool Teacher

Ms. Sarah Sparks recommended Debra Kendall transfer to educational diagnostician on a half year contract. Dr. Mark Baker clarified the contract would be completed December 31, 2019.

*Dr. Mark Baker made a motion to accept the transfer with a contract ending on December 31, 2019, pending the approval of the Greene-Sullivan Special Education Cooperative attorney. Mr. Chris Stitzle seconded the motion. The motion passed unanimously.*

Ms. Sarah Sparks made a recommendation to hire Lindsey Yeryar for the White River Valley Elementary Preschool Teacher.

*Mr. Dan Noel made a motion to accept the hire recommendation. Dr. Mark Baker seconded the motion. The motion passed unanimously.*

#### **5. DOE Information**

- a. Part B Grants

Ms. Sarah Sparks confirmed that all assurances due by July 1, 2019 have been returned. The second portion of the Part B grant is due by July 31, 2019. Mrs. Claudia Walker will be communicating with corporation treasurers.

#### **6. Program Information**

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program

Ms. Sarah Sparks stated that programs will stay the same beginning the 2019 school year. However, there could be changes in Speech services depending on the number on caseloads.



## **7. Unfinished Business**

### **a. Procurement Policy Change – Second Reading**

Ms. Sarah Sparks presented the Procurement Policy for a second reading. This policy included recommended updates from the State Board of Accounts.

*Mr. Chris Stitzle made a motion to make the presented procurement draft a policy. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.*

### **b. Summer CPI Training Schedule**

-July 29, 2019 – Bus Driver 8:30-3:30

-July 30, 2019 – Initial 8:30-3:30

-July 31, 2019 – Refresher 8:30-11:30

Ms. Sarah Sparks noted emails are being received of people signing up. There is still time to add attendees and anyone can call or email to sign up.

Mr. Dan Noel asked the location of trainings for bus drivers. Ms. Sarah Sparks replied that training will take place at GSSEC unless there is a large number, then the location will be changed.

### **c. GSSEC Back to School Meetings**

-August 1, 2019 – Certified Personnel

-August 2, 2019 - Paraprofessionals

### **d. 2019-2020 Preschool Screenings**

-August 16, 2019 – Hymera

-September 20, 2019 – Worthington

-October 25, 2019 – Carlisle

-January 10, 2020 – Hymera

-February 21, 2020 – Worthington

-April 17, 2020 – Carlisle

Mr. Dan Noel asked if parents could take their child to any of the screenings. Ms. Sarah Sparks answered that was correct.

### **e. IIEPRC Training**

-August 22, 2019 or August 23, 2019

Dr. Mark Baker asked for clarification that the IIEPRC Training was for all Special Education teachers. Mrs. Dana Williams confirmed and will send information to principals and teachers closer to the beginning of the school year.

## **8. New Business**

### **a. Semi Annual Certification Reports**

Ms. Sarah Sparks presented the Semi-Annual Certification Reports. The Board of Superintendents initialed the documents.

### **b. Record Destruction**

Ms. Sarah Sparks discussed the amount of records eligible for destruction. She sent a schedule of when documents can be destroyed. Mr. Chris Stitzle noted the form would need to be taken to the Clerk's Office to be stamped with the date, sent in, and wait 30 days before destruction.

c. Officer Elections

Dr. Robert Hacker opened the floor.

*Dr. Mark Baker made a recommendation and motion to elect Mr. Jeff Gibboney as President; Dr. Kathryn Goad as Vice President; Mr. Dan Noel as Treasurer; and Mr. Chris Stitzle, Dr. Robert Hacker, and himself as Members of the Greene-Sullivan Special Education Cooperative Board of Superintendents. Mr. Chris Stitzle seconded the motion. The motion passed unanimously.*

**9. Director's Notes**

- July Board Meeting Date
- E-Recycling

Ms. Sarah Sparks confirmed the July meeting date. She also inquired if any school had an e-recycling day soon. Mr. Chris Stitzle responded that Southwest had one and GSSEC was welcome to bring e-recycling items.

**10. Board Member Comments and Concerns**


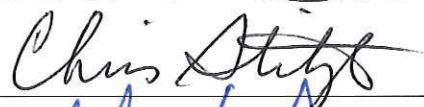
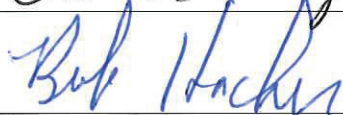
Dr. Mark Baker and Mr. Dan Noel stated positions were open in their corporations and requested Ms. Sarah Sparks share any applications.

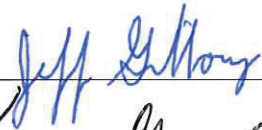
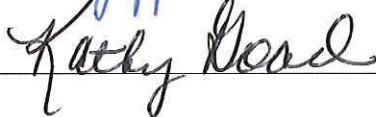
Dr. Mark Baker inquired about a paraprofessional voicing concerns in the community. Ms. Sarah Sparks stated she had met with the paraprofessional and addressed job performance concerns.

**11. Adjourn**

*Mr. Dan Noel made a motion to adjourn the meeting. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.*

**The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, July 9, 2019 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:00 A.M.**

  
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