

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

May 14, 2019

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, May 14, 2019. President, Robert Hacker, called the Board to order at 10:37 AM and called the roll with the following members present:

Robert Hacker, President - White River Valley

Jeff Gibboney, Vice President- Bloomfield

Mark Baker, Northeast

Chris Stitzle, Southwest

REGULAR SESSION

10:30 AM

1. Approval of Minutes

The minutes from the April 16, 2019 meeting were read beginning with "The minutes from the March 18, 2019 meeting were read..." through "...motion was passed unanimously."

Mr. Jeff Gibboney made a motion to approve the April 16, 2019 Board of Superintendents meeting minutes. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket in the financial report was presented and reviewed. Payroll dates and amounts since last Board meeting are as follows:

April 19, 2019 \$100,211.98

May 3, 2019 \$100,440.74

Dr. Mark Baker made a motion to approve the Treasurer's Report and payment of claims. Mr. Jeff Gibboney seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations

None

Positions to Hire

- h) Sullivan Middle School Life Skills Teacher – August 2019
- i) White River Valley Elementary Paraprofessional
- j) Northeast North Elementary Paraprofessional

Recommendations to Hire

- a. Leslie Workman – Sullivan Middle School Life Skills Teacher
- b. Kelsey Jewell – Northeast North Elementary Paraprofessional

Ms. Sarah Sparks noted Principal Staggs was able to find a substitute for the WRV Elementary Paraprofessional position for the remainder of the school year. Ms. Sarah Sparks will continue to interview and hire over the summer.

Mr. Chris Stitzle made a motion to accept all recommendations to hire. Dr. Mark Baker seconded the motion. The motion passed unanimously.

5. DOE Information

- a. Special Education Fiscal Road Show Information

Ms. Sarah Sparks stated the Special Education Fiscal Road Show was informative and the state plans to have an annual training. If any of the treasurers were not able to attend, Ms. Sarah Sparks would be happy to send the information. The MOE report was discussed and clarified as well as information on the Special Education Excess Cost. GSSEC will be working with Carla Gamble from Linton to complete information required for the SEEC contract.

6. Program Information

- a. Life Skills

Ms. Sarah Sparks stated the Sullivan Secondary Life Skills will be separated between middle and high school.

- b. Early Childhood

Ms. Sarah Sparks shared projected numbers for the 2019-20 school year. The information did not include typical peer numbers; however, teachers are sharing the typical peer application. Dr. Mark Baker stated the new principal, Mrs. Sarah Hannan, will be working with Paulette Lannan to begin Paths to Quality. Dr. Bob Hacker stated WRV's interview for Level 3 of Paths to Quality is next week. Ms. Sarah Sparks will be attending the First Steps Bylaw meeting and will speak to the Paths to Quality Representative. Mr. Jeff Gibboney inquired if morning/afternoon schedules were changing so that he could prepare for bus routes. At this time there will be no schedule changes. Mr. Jeff Gibboney also shared information of possible grant opportunities.

- c. Speech Services

Ms. Sarah Sparks said speech services remain unchanged except for maternity leave. No one has currently been hired; however, Ms. Sparks hopes to fill the position in June.

- d. Life After School Program.

Job Coaches have been communicating with teachers and are working to get new referrals for the 2019-2020 school year.

7. Unfinished Business

- a. First Steps Transition Training
-May 30, 2019

This training will be held at GSSEC and is open to First Steps parents. This meets the annual requirement that the LEA train the Early Childhood Development transition process.

8. New Business

- a. Procurement Policy

Ms. Sarah Sparks directed the Board to page 9 of the board packet to review the Procurement Policy. She noted the change from \$50,000 to \$3500. This is the first reading of the Procurement Policy document.

- b. Summer CPI Training Schedule
-July 29, 2019 – Bus Driver 8:30-3:30
-July 30, 2019 – Initial 8:30-3:30
-July 31, 2019 – Refresher 8:30-11:30

Ms. Sarah Sparks reviewed the schedule for CPI training. She noted the bus driver training is also for bus aides. Anyone interested should contact Kelly Gentry at the GSSEC office.

- c. GSSEC Back to School Meetings
-August 1, 2019 – Certified Personnel
-August 2, 2019 – Paraprofessionals

Ms. Sarah Sparks inquired about the school corporation meetings. She stated that GSSEC staff are required to attend the GSSEC Back to School Meetings and encouraged to attend the individual school corporation meetings.

- d. 2019-2020 Preschool Screenings
-August 16, 2019 – Hymera
-September 20, 2019 – Worthington
-October 25, 2019 – Carlisle
-January 10, 2020 – Hymera
-February 21, 2020 – Worthington
-April 17, 2020 – Carlisle

- e. IIEPRC Training
-August 22, 2019 or August 23, 2019

Matt Johnson and Brady Trageser will be training on Accommodations and Modifications, Writing Annual Goals, and Specially Designed Instruction. Mrs. Dana Williams stated that the teacher requests were taken into consideration for this training. Ms. Sarah Sparks noted the teachers would choose one full day to attend. This will take the place of the first Transition Training and Elementary TOR Training.

9. Director's Notes

- Confidentiality Training

Ms. Sarah Sparks asked when confidentiality training takes place in the schools. She offered a detailed training as well as forms to sign as commitment to being trained and maintaining confidentiality.

Ms. Sarah Sparks will send the materials and dates will be set to provide training to the administrators.

- State Board of Accounts Exit – May 14th, 2019 at 11:30am.
- June Board Meeting Date

Ms. Sarah Sparks requested a change of the June Board Meeting.

10. Board Member Comments and Concerns

Mr. Chris Stitzle asked if Ms. Sarah Sparks and Mrs. Dana Williams will be attending the principals meeting on May 30 at 8:30 AM. Ms. Sarah Sparks and Mrs. Dana Williams will attend and discuss IEP Reviews being part of teacher evaluations.

11. Adjourn

Mr. Jeff Gibboney made a motion to adjourn the meeting. Dr. Mark Baker seconded the motion. The motion was passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Monday, June 24, 2019 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.








