

# MINUTES

## EXECUTIVE BOARD MEETING

*Greene-Sullivan Special Education Cooperative*

Administrative Offices 77 "A" Street N.E., Linton, IN

October 9, 2018

### EXECUTIVE SESSION

9:30 AM

#### **The purpose of this executive session will be:**

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, October 9, 2018. President, Robert Hacker, called the Board to order at 10:37 AM and called the roll with the following members present:

Robert Hacker, President – White River Valley

Kathryn Goad, Secretary – Linton-Stockton

Dan Noel, MSD Shakamak

Mark Baker, Northeast

Chris Stitzle, Southwest

### REGULAR SESSION

10:30 AM

#### **1. Approval of Minutes**

The minutes from the September 18, 2018 meeting were read beginning with "The minutes from the August 14, 2018 meeting were read..." through "...motion was passed unanimously."

*Mr. Chris Stitzle made a motion to approve the September 18, 2018 Board of superintendents meeting minutes. The motion was seconded by Dr. Mark Baker. The motion passed unanimously.*

#### **2. Treasurer's Report and Claim Docket**

The Claim Docket (written vouchers #7357-7392); and pre-written vouchers #95466-95484); and electronic vouchers #20331-20348) was reviewed. Payroll dates and amounts since last Board meeting are as follows:

September 21, 2018	\$94,550.87
October 5, 2018	\$102,463.28

*Dr. Kathryn Goad made a motion to approve the Treasurer's Report and payment of claims. Mr. Chris Stitzle seconded the motion. The motion passed unanimously.*

### 3. Public Comments and Concerns

Dr. Robert Hacker welcomed the past superintendents. Mr. Mike Mogan stated he was humbled to be in attendance. Mr. Nick Karazsia commented that he appreciates the hard work and dedication to the students in our communities.

### 4. Personnel

#### Positions to Hire

- g) Paraprofessional – Sullivan Elementary Life Skills
- h) Paraprofessional – Bloomfield High School Life Skills
- i) Paraprofessional – White River Valley Elementary
- j) Paraprofessional – Linton Elementary Life Skills

Ms. Sarah Sparks noted that she is interviewing to fill these positions.

### 5. DOE Information

- a. Internal Control Policy and Required Certification
- b. ESSA 1% Alternate Assessment Participation
- c. eLearning Day Guidance
  - District Plan
  - Accommodation Support
- d. Mental Health - SHAPE
  - <https://theshapesystem.com/>
- e. FY 2019 Part B 611 Grant Applications
  - Part 1 Complete (Received Approval)
  - Part 2 Initial Submission, Revisions In Process

Ms. Sarah Sparks discussed information from Dr. Nancy Holsapple on updated internal controls. Ms. Sarah Sparks noted that she, Claudia Walker, and Stacie Lovelace will go through the policies to update any needed changes and continue recertification with the available videos.

Ms. Sarah Sparks discussed ESSA 1% Alternate Assessment Participation. Indiana is at 1.2% and needs to be under 1%. This information will continue to be reviewed and has been discussed with the teachers.

Ms. Sarah Sparks referred to the revised eLearning Day guidance found in the board packet. This guidance will be shared with the teachers at the monthly meetings and upcoming transition training. She noted that guidance videos can be viewed as well as additional strategies included in the packet. Ms. Sarah Sparks highlighted the specific statement that should be included in all IEPs.

Ms. Sarah Sparks gave additional information on the Mental Health Initiative, SHAPE System. Mr. Dan Noel stated that Shakamak is participating. Ms. Sarah Sparks will send informational links and other participants.

Ms. Sarah Sparks noted Part 2 of the grant is in the process of revisions.

### 6. Program Information

- a. Life Skills
- b. Early Childhood
- c. Speech Services
- d. Life After School Program
  - Class Grades

Ms. Sarah Sparks noted there were a couple of move-ins to the Life Skills Program.

Early Childhood numbers remain consistent. The next screener is October 26. The screener will be held



at WRV Elementary in the morning and Linton Head Start 2 in the afternoon.

Ms. Sarah Sparks has spoken with the LASP Job Coaches regarding units earned for Certificate of Completion. The classroom teachers will be given internship goals, work evaluations, and participation information as a basis for grades.

## **7. Unfinished Business**

### **a. Preschool Screenings**

-October 26, 2018 @ White River Valley Elementary

-January 25, 2019 @ Northeast East Elementary

-February 22, 2019 @ Sullivan Elementary

-April 12, 2019 @ White River Valley Elementary

### **b. Fall CPI Training Schedule**

-Initial – October 26, 2018

-Refresher – November 16, 2018

The CPI schedule reminder will be sent to principals with a request to sign up with Kelly Gentry in the GSSEC office.

## **8. New Business**

### **a. School Nurse Legal Guidance**

### **b. Elementary Teacher IEP Training**

Ms. Sarah Sparks discussed the school nurse training information from Amy Matthews. The information covered special education, 504, and all students. Ms. Sarah Sparks discussed necessity of including the nurse in conferences if a health care plan is needed.

Ms. Sarah Sparks requested an IEP training for elementary special education teachers two times per year. Transition trainings have improved IEP writing. Guidance and updates that are not always specific to transition are also given. Dr. Robert Hacker stated that improvement has been seen with transition, therefore meeting with elementary would be beneficial.

## **9. Director's Notes**

### **a. Proposed Changes to Article 7**

Ms. Sarah Sparks and Mrs. Dana Williams discussed proposed changes to Article 7.

There are many language changes. One important change is that a re-evaluation request must go to a licensed school professional. This will help ensure the 10-day timeline to respond to an evaluation request is not missed.

Another proposed change is the required addition of a counselor in all conferences for transition age students. Ms. Sarah Sparks noted that these are proposed changes and comments can still be made.

Mr. Dan Noel discussed the 4 pathways and the determination for the pathways is a local decision. He questions whether that aligns with Article 7. He also noted that nurses have a disadvantage if they haven't had any formal involvement with the child. Ms. Sarah Sparks replied that the Teacher of Record should be collaborating with the nurse and getting releases from the parents. The student does not have to have an outside diagnosis to have a health plan. She also noted that some nurses are included and very involved in conferences.

## **10. Board Member Comments and Concerns**

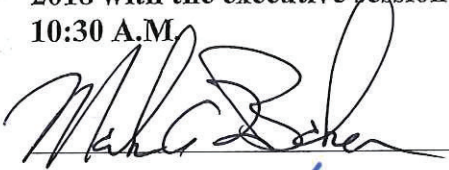
Mr. Dan Noel would like for Ms. Sarah Sparks to get further information on whether a paraprofessional can be hired without passing the ParaPro test. He would also like for Ms. Sarah Sparks to research further the substitute rule. Ms. Sarah Sparks noted that she would, as well as consider how changing the number of hours would work. Mr. Dan Noel commented that a possibility could be to create an

agreement that they would be hired and have a year to pass the test. Ms. Sarah Sparks agreed to look into all options for further discussion.

## 11. Adjourn

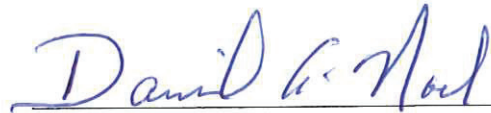
*Dr. Mark Baker made a motion to adjourn the meeting. The motion was seconded by Dr. Kathryn Goad. The motion passed unanimously.*

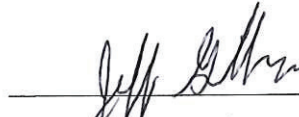
**The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, November 13, 2018 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.**

  
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