

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

July 11, 2017

EXECUTIVE SESSION

8:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, July 11, 2017. President, Mr. Chris Stitzle, called the Board to order at 9:32 AM and called the roll with the following members present:

Chris Stitzle, President – Southwest
Robert Hacker, Vice President - White River Valley
Jeff Gibboney, Secretary- Bloomfield
Nick Karazsia, Linton-Stockton
Mike Mogan, MSD Shakamak
Mark Baker, Northeast

REGULAR SESSION

9:30 AM

1. Approval of Minutes

The minutes from the June 13, 2017 meeting were read beginning with "The minutes from the May 9, 2017 meeting were read..." through "...motion was passed unanimously."

Mr. Nick Karazsia made a motion to approve the June 13, 2017 Board of Superintendents meeting minutes. The motion was seconded by Dr. Robert Hacker. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket (written vouchers #6793-6805 and 6825-6833); and pre-written vouchers #95185 and 95187-95199 and 95206); and electronic vouchers #20123-20130) was reviewed. Payroll dates and amounts since last Board meeting are as follows:

June 16, 2017 \$48,550.86

June 30, 2017 \$49,859.89

Ms. Sarah Sparks addressed the question from June's fund report. She noted the zero dollar amount listed as General on page 9 was due to performance grants. The state gave specific guidance on how to distribute and record the funds. The general fund total on page 11 reflects the correct amount.

Mr. Mike Mogan made a motion to approve the Treasurer's Report and payment of claims. Mr. Jeff Gibboney seconded the motion. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

Resignations:

None

Ms. Sarah Sparks stated she would be speaking with two paraprofessionals that did not return their intent for employment form.

Transfer:

a) Michelle Highbanks to White River Valley Elementary Developmental Preschool

Ms. Sarah Sparks noted that she will speak with the White River Valley Elementary school principal before making the recommendation to transfer.

Positions to Hire

- a) Paraprofessional – Hymera Preschool
- b) Linton Life Skills Paraprofessional Maternity Leave
- c) Life After School Job Coach – Northeast/Southwest
- d) Life After School Job Coach – Shakamak/ Linton
- e) Life After School Job Coach – Bloomfield/ White River Valley

Recommendations to Hire:

- a) Hymera Preschool Paraprofessional – Amanda Bonesteel
- b) Northeast/Southwest Life After School Job Coach – Deborah Ader
- c) Shakamak/Linton Life After School Job Coach – Jeremy Walker
- d) Bloomfield/ White River Valley Life After School Job Coach – Jessica Holtsclaw

Ms. Sarah Sparks recommends hiring Amanda Bonesteel as a preschool paraprofessional at Hymera and Deborah Ader, Jeremy Walker, and Jessica Holtsclaw for the LASP job coach positions.

Mr. Jeff Gibboney makes a motion to accept the recommendations for hire. The motion was seconded by Dr. Robert Hacker. The motion passed unanimously.

5. DOE Information

- a) Preschool Guidance

Ms. Sarah Sparks handed out a preschool guidance document for the current school year. Ms. Sarah Sparks would like to meet with the kindergarten and first grade teachers in the Spring to discuss the extension of Developmental Delay age. The extension is expected to begin for the 2018-2019 school year.

Program Information

- b) Life Skills
- c) Early Childhood
- d) Speech Services
- e) Life After School Program

Ms. Sarah Sparks noted no current changes in the Life Skills program. Early Childhood numbers will increase with two additional students from First Steps. She also noted that Speech and Language Pathologists are in each school building with two servicing the preschool and Life Skills students.

Ms. Sarah Sparks reminded the Board of Superintendents that assessment amounts for Southwest Sullivan will change this year due to the change in SLP services.

6. Unfinished Business

a) Part B Grant Application in Process

- Part 1 Complete
- Part 2- MOE, Excess Costs, and the Assurance

Ms. Sarah Sparks stated Part 1 of the Part B Grant Application is complete. Part 2 has not yet been posted. Ms. Sarah Sparks will have the treasurer contact each school when it posts.

7. New Business

a) Fortis Renewal

- 12 Month Term
- \$2,000.04
- Coverage Term – 10/1/2017 to 9/30/2018

Ms. Sarah Sparks explained that Fortis is the electronic filing program used by Greene-Sullivan Special Education Cooperative.

Mr. Mike Mogan made a motion to renew the Fortis Program. Mr. Nick Karazsia seconded the motion. The motion passed unanimously.

b) New Website

Ms. Sarah Sparks noted the GSSEC website may be down throughout July. Mambo Schools will attempt to re-open availability to teacher portions of the site by August.

c) Procedures

A packet of procedures most commonly used at the beginning of the year will be sent to all special education teachers and principals.

d) Upcoming Trainings

Indiana IEP Resource Center has announced their upcoming trainings. Ms. Sarah Sparks recommends that any new staff member involved in writing the IEP attend the IEP Walkthrough training. She notes that it is available on site or as a webinar.

8. Director's Notes

Ms. Sarah Sparks provided her transcript for completion of summer 2017 courses for tuition reimbursement.

Mr. Mike Mogan made a motion to approve the acceptance of the transcript and tuition reimbursement and Mr. Nick Karazsia seconded the motion. The motion passed unanimously.

9. Board Member Comments and Concerns

Mr. Jeff Gibboney asked that Mrs. Williams and Ms. Sparks please schedule a meeting with new Bloomfield Elementary principal, Mr. Britton.

Mr. Mike Mogan stated that Shakamak is looking for a maternity leave teacher for Cara Roberts from the end of August through Thanksgiving.

10. Adjourn

Dr. Bob Hacker made a motion to adjourn the meeting. Mr. Jeff Gibboney seconded the motion. The motion passed unanimously.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, August 15, 2017 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M. The September board meeting will be moved to Tuesday, September 19, 2017 due to Ms. Sparks having an early childhood conference the previous week.

Mark S. Decker
Chris Stigley
Bob Hacker

Mike Mogan
Jeff Gibboney
Therese Karazon