

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

December 13, 2016

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday December 13, 2016. President, Dr. Mark Baker, called the Board to order at 10:45 AM and called the roll with the following members present:

Mark Baker, President – Northeast
Chris Stitzle, Vice President – Southwest
Robert Hacker, Secretary – White River Valley
Mike Mogan, MSD Shakamak

REGULAR SESSION

10:30 AM

1. Approval of Minutes

The minutes from the November 8, 2016 meeting were read beginning with "The minutes from the October 11, 2016 meeting were read..." through "...motion was passed unanimously."

Mr. Bob Hacker made a motion to approve the November 8, 2016 Board of Superintendents meeting minutes. The motion was seconded by Mr. Mike Mogan. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket (written vouchers #6524-6572); and pre-written vouchers #95080-95092); and electronic vouchers #20035-20048) was reviewed. Payroll dates and amounts since the last Board meeting are as follows:

November 18, 2016 \$79,797.23

December 2, 2016 \$80,585.90

Ms. Sarah Sparks noted the negatives balances in the fund report are due to the delay in receiving grant reimbursements. Additional information was sent and an email was received stating the information has been received and is in review.

Mr. Chris Stitzle made a motion to approve the Treasurer's Report and payment of claims. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

- a) Resignations
 - Kathryn (Burch) Callahan, Bloomfield School District Speech and Language Pathologist
- b) Transfer
 - Peggy Walker from White River Valley High School to Shakamak Elementary
- c) Positions to Hire
 - Paraprofessional, White River Valley High School
 - Speech and Language Therapist, Bloomfield School District
- d) Recommendation to Hire
 - White River Valley High School Paraprofessional, Heather Fulton

Mr. Mike Mogan made a motion to accept all personnel changes. The motion was seconded by Mr. Bob Hacker. The motion passed unanimously.

DOE Information

- a) Determinations for FFY 2015 (SY 15-16)
 - Transition, Indicator 13

Ms. Sarah Sparks stated Bloomfield and Shakamak were compliant. White River Valley, Southwest, Northeast, and Linton school districts were non-compliant. The state will send further information.

- b) Least Restrictive Environment
 - LRE Monitoring and Technical Assistance

Ms. Sarah Sparks noted that trainings were given and the changes were made. According to our latest information, provided by the Indiana IEP Resource Center, each of the school districts should be compliant for the December 1, 2016 Least Restrictive Environment (LRE) count.

5. Program Information

- a) Life Skills
- b) Early Childhood
- c) Life After School Program (LASP)
 - Vocational Rehabilitation (PETS Grant)

Mrs. Dana Williams gave the current class numbers for Life Skills and Preschool. Sullivan Elementary-15; Sullivan Middle/High- 15; Linton Elementary-9; Bloomfield Middle-10; Bloomfield High-12; Hymera Preschool- SE22/TP14; Sullivan Preschool- SE19/TP6; WRV Preschool- SE21/TP5
Mr. Mike Mogan asked if there were typical peers from Shakamak. Ms. Sarah Sparks stated that their addresses would need to be looked at. Due to the bussing schedule for WRV, the morning preschool is full.

Ms. Sarah Sparks discussed the Vocational Rehab PETS Grant (received by Four Rivers) and possibly starting the program at WRV first. The class will not be a credited course. Mrs. Dana Williams asked if there were a way for students to receive a credit. Mr. Bob Hacker stated that without a highly qualified teacher a credit could not be received. Mr. Bob Hacker stated he felt he was not given accurate information by Four Rivers and no one from WRV has seen the curriculum. Ms. Sarah Sparks and Mrs. Dana Williams will discuss the program more with Four Rivers representatives.

6. Unfinished Business

- a) Transition Training
- b) GSSEC Website
- c) Office Security System

Ms. Sarah Sparks stated that transition training will continue.

Ms. Sarah Sparks will continue finding additional quotes from companies to make the GSSEC website compliant.

Ms. Sarah Sparks discussed the quotes for an office security system. She recommends switching security and entry access to Hi-Com. Dr. Mark Baker inquired about the length of contract with ADT and the ease of switching companies. Ms. Sarah Sparks noted that ADT is paid every 3 months.

Mr. Mike Mogan made a motion to accept the recommendation to switch the office security system to Hi-Com. Mr. Bob Hacker seconded the motion. The motion was passed unanimously.

7. New Business

- a) Bloomfield Speech and Language Services

Ms. Sarah Sparks recommends the hiring of Jamie Wezensky through Ardor Health at \$52/hour for 37.5hours/week.

A motion was made by Mr. Chris Stitzle to accept the recommendation to hire Jamie Wezensky. Mr. Bob Hacker seconded the motion. The motion was passed unanimously.

Ms. Sarah Sparks recommends hiring Robin Alexander 3 days/week for \$311/day to give student services while Jamie catches up the evaluations, annual conferences, and paperwork.

Mr. Mike Mogan mad a motion to accept the recommendation to hire Robin Alexander. The motioned was seconded by Mr. Bob Hacker. The motion passed unanimously.

- b) Office Personnel Stipend

Ms. Sarah request that a stipend of \$600 (a percentage of the bargaining unit stipend) be paid to Office Personnel to be paid on the first pay in February.

Mr. Chris Stitzle made a motion to pay the office personnel stipend of \$600. Mr. Bob Hacker seconded the motion. The motion passed unanimously.

- c) Substitute Rate-

Ms. Sarah Sparks would like to look at increasing the substitute pay. Dr. Mark Baker stated that a chart should be made to look at the average across school districts. Greene-Sullivan Special Education Cooperative's current rates are \$7.25/hour for paraprofessional substitutes and \$50/day for teacher substitutes.

- d) Occupational Therapist Stipend

-Brandy Toney

-Julia Cruse

Ms. Sarah Sparks recommends paying a \$1000 stipend to Occupational Therapists, Brandy Toney and Julia Cruse, to be paid the first pay in February.

Mr. Chris Stitzle makes a motion to approve the Occupational Therapist Stipend. Mr. Bob Hacker seconded the motion. The motion passed unanimously.

8. Director's Notes

Ms. Sarah Sparks noted Greene-Sullivan Special Education Cooperative will be switching to BIB for background checks. Mr. Bob Hacker agreed that BIB is less expensive and has faster results.

9. Board Member Comments and Concerns

Mr. Mike Mogan noted the red date on MSD Shakamak referral chart. Ms. Sarah Sparks stated that it was a re-evaluation that is complete, but the conference was held late. Ms. Sarah Sparks explained a late re-evaluation for Southwest was due to the student being out of state for bereavement. Ms. Sarah Sparks also noted that the conference has been held at WRV and Danica Beard will send in the paperwork.

10. Adjourn

Mr. Mike Mogan made a motion to adjourn the meeting. Mr. Bob Hacker seconded the motion. The motion was passed unanimously at 11:15 AM.

The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, January 10, 2017 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.







