

MINUTES

EXECUTIVE BOARD MEETING

Greene-Sullivan Special Education Cooperative

Administrative Offices 77 "A" Street N.E., Linton, IN

November 8, 2016

EXECUTIVE SESSION

9:30 AM

The purpose of this executive session will be:

The discussion of confidential student records, [IC 5-14 -1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14 -1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, October 11, 2016. President, Dr. Mark Baker, called the Board to order and called role with the following members present:

Mark Baker, President – Northeast
Chris Stitzle, Vice President – Southwest
Robert Hacker, Secretary – White River Valley
Mike Mogan, MSD Shakamak
Doug Rose, Bloomfield

1. Approval of Minutes

The minutes from the October 11, 2016 meeting were read beginning with "The minutes from the September 20, 2016 meeting were read..." through "...motion was passed unanimously."

Mr. Bob Hacker made a motion to approve the October 11, 2016 Board of Superintendents meeting minutes. The motion was seconded by Mr. Mike Mogan. The motion passed unanimously.

2. Treasurer's Report and Claim Docket

The Claim Docket (written vouchers #6483-6502); and pre-written vouchers #95064-95078); and electronic vouchers #20015-20023) was reviewed. Payroll dates and amounts since the last Board meeting are as follows:

October 21, 2016 \$80,840.76

November 4, 2016 \$80,797.02

Ms. Sarah Sparks noted the negative amounts are waiting to be reimbursed by grant money.

Mr. Doug Rose made a motion to approve the Treasurer's Report and payment of claims. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

3. Public Comments and Concerns

None noted. No members of the public were present.

4. Personnel

- a) Resignations
 - None

- b) Transfer
 - Debra Hill from Shakamak to Sullivan MS/HS Life Skills

Mr. Bob Hacker made a motion to transfer teacher's aide, Debra Hill. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.

- c) Positions to Hire
 - Paraprofessional-Shakamak

- d) Recommendation to Hire
 - None

5. DOE Information

- a) Determinations for FFY 2014 (SY 14-15)

Ms. Sarah Sparks noted that all schools were compliant for the 14-15 school year with timely initial evaluations, timely transition from First Steps, and transition IEPs that were not originally compliant have been corrected. Each district should be receiving individual data from the state.

- b) Least Restrictive Environment
 - LRE Monitoring and Technical Assistance

Ms. Sarah Sparks stated that LRE training will continue and reminders will be sent to make necessary changes by Thanksgiving.

6. Program Information

- a) Life Skills
- b) Early Childhood
- c) Life After School Program (LASP)
 - Vocational Rehabilitation (PETS Grant)

Ms. Sarah Sparks stated that Four Rivers has not yet received the PETS grant money. The money will be used to ensure the current LASP programming is working well, then money will be allocated to additional programming for transition age students.

7. Unfinished Business

- a) 504 Software Program Setup

As per suggestions made by Amy Mathews, wording changes to the contract have been sent to PCG. Ms. Sarah Sparks hopes to receive a response and details of program implementation by next board meeting.

- b) Transition Training

The second training will be held on Thursday. Life After School Project will be presenting.

c) **Budget**

The 2016-2017 budget was reviewed by the Board of Superintendents. Ms. Sarah Sparks highlighted the local assessments total as \$250,000.

Mr. Doug Rose made a motion to accept the budget. Mr. Mike Mogan seconded the motion. The motion passed unanimously.

8. New Business

a) **GSSEC Website**

Ms. Sarah Sparks will be asking for quotes for companies/programs that will work to make the Greene-Sullivan Special Education Cooperative Website compliant. Dr. Mark Baker stated that Northeast has begun the process of preparing their district website. He will share the information with Ms. Sarah Sparks. Ms. Sarah Sparks stated that she would appreciate any suggestions.

b) **Office Security System –**

Ms. Sarah Sparks discussed the need for a new security system. ADT is \$120/month. A new security system would allow for keyless entry. The benefits of not handing out keys that could be copied, deactivating key cards, and the ability to identify staff entering the building were discussed. Ms. Sarah Sparks will receive quotes from Hi-Com (\$40/month) as well as a third company to compare costs. Mr. Doug Rose asked about the cost of Hi-Com. Ms. Sarah Sparks noted the only increased cost is the initial startup and equipment. Mr. Mike Mogan stated that Hi-Com had been used for MSD of Shakamak. He noted they were priced well and did a good job.

9. Director's Notes

Mr. Doug Rose asked about reporting for Seclusion and Restraint. It was mentioned that the report comes from the expulsion report on Harmony. Mr. Bob Hacker questioned whether it is the number of times the incident occurs or the number of students. Ms. Sarah Sparks replied that it is the number of incidents.

10. Board Member Comments and Concerns

Mr. Doug Rose asked for suggestions of background check companies. Mr. Bob Hacker will send the information for the company used by WRV. Ms. Sarah Sparks will also compare the current company used by Greene-Sullivan Special Education Cooperative with the cost of the company WRV uses.

11. Adjourn

At 11:03 a.m. Mr. Chris Stitzle made a motion to adjourn. Mr. Mike Mogan seconded the motion. The motion passed unanimously.

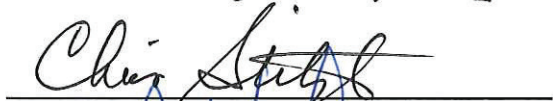
The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, December 13, 2016 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.



Mike Mogan



Mike Mogan



Chris Stitzle



Bob Hacker