

# MINUTES

## EXECUTIVE BOARD MEETING

*Greene-Sullivan Special Education Cooperative*

Administrative Offices 77 "A" Street N.E., Linton, IN

October 11, 2016

### EXECUTIVE SESSION

9:30 AM

#### **The purpose of this executive session will be:**

The discussion of confidential student records, [IC 5-14-1.5-6.1 (b) (7), (8)],

To discuss before a placement decision an individual student's abilities, past performance, behavior and needs, [IC 5-14-1.5-6.1 (b) (8)],

To receive information about prospective employees, [I.C. 5-14-1.5-6.1 (b) (5)],

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process, [IC 5-14-1.5-6.1(b) (9)],

To receive or discuss information about the budget, [IC 5-14-1.5-2 (3) (A)].

The Executive Board of the Greene-Sullivan Special Education Cooperative met in the Cooperative Board Room, 77 "A" Street N.E., Linton, IN on Tuesday, October 11, 2016. President, Dr. Mark Baker, called the Board to order and called role with the following members present:

Mark Baker, President – Northeast  
Chris Stitzle, Vice President – Southwest  
Robert Hacker, Secretary – White River Valley  
Mike Mogan, MSD Shakamak

### REGULAR SESSION

10:30 AM

#### **1. Approval of Minutes**

The minutes from the September 20, 2016 meeting were read beginning with "Mr. Mike Mogan made a motion..." through "...motion was passed unanimously".

*Mr. Chris Stitzle made a motion to approve the September 20, 2016 Board of Superintendents meeting minutes. The motion was seconded by Mr. Mike Mogan. The motion passed unanimously.*

#### **2. Treasurer's Report and Claim Docket**

The Claim Docket (written vouchers #6447-6482); and pre-written vouchers #95051-95063); and electronic vouchers 20006-20014) was reviewed. Payroll dates and amounts since the last Board meeting are as follows:

September 23, 2016    \$80,155.82

October 7, 2016        \$79,081.98

*Mr. Robert Hacker made a motion to approve the Treasure's Report and payment of claims. The motion was seconded by Mr. Chris Stitzle. The motion passed unanimously.*

#### **3. Public Comments and Concerns**

None noted. No members of the public were present.

#### **4. Personnel**

No Resignations

- a) Positions to Hire
  - Paraprofessional-White River Valley
  - Paraprofessional- Bloomfield Life Skills
  - Speech and Language Pathologist- Maternity Leave (Beginning October 2016)  
Metropolitan School District of Shakamak
- b) Recommendation to Hire
  - MSD Shakamak Schools SLP Maternity Leave – Lynn Hobbs (Part Time)
  - White River Valley Paraprofessional – Peggy Walker
  - Bloomfield Middle School Life Skills – Dianna England

*Mr. Mike Mogan made a motion to hire those recommended by Ms. Sarah Sparks. Mr. Robert Hacker seconded the motion. The motion passed unanimously.*

## **5. DOE Information**

- a) Assessment Participation Decisions and Accommodations
- b) Indiana IEP Resource Center Training Sessions
- c) ESSA (Every Student Succeeds Act) State Plan
- d) Universal Design for Learning
- e) Least Restrictive Environment

-LRE Monitoring and Technical Assistance

Ms. Sarah Sparks presented the Statewide Assessment Resource Guide and Toolkit. The link was emailed to the Board of Superintendents as a resource for assessment guidance.

Ms. Sarah Sparks asked the Board of Superintendents for access to ISTAR results. Mr. Chris Stitzle noted that the test coordinators would be contacted.

Ms. Sarah Sparks presented information on free professional development opportunities through Indiana IEP Resource Center.

Ms. Sarah Sparks noted that more information on ESSA would be coming from the state.

Information was given about Universal Design for Learning Training. Ms. Sarah Sparks and Mrs. Dana Williams will be attending.

LRE will continue to be monitored monthly.

## **6. Program Information**

- a) Life Skills
- b) Early Childhood
- c) Life After School Program (LASP)/Vocational Rehabilitation (PETS Grant)

Ms. Sarah Sparks stated that program numbers for Life Skills and Early Childhood are staying consistent. First Steps referrals will increase in the Spring.

## **7. Unfinished Business**

- a) 504 Software Program Setup
- b) Transition Training

The Board of Superintendents reviewed the 504 program contract. Dr. Mark Baker suggested it be reviewed by Amy Matthews. The Board of Superintendents and Ms. Sarah Sparks discussed the fees. Ms. Sarah Sparks will get clarification on trainings provided through PCG and all 504 coordinators will meet to discuss the details of the program.

The next Transition meeting will be November 10. A Life After School representative will be presenting program information.

## 8. New Business

### a) Budget

The Board of Superintendents agreed to have Mr. Rick Walters review the budget with Ms. Sarah Sparks.

## 9. Director's Notes

### a) ICASE

Seclusion and Restraint policies have been adopted in each district.

Mrs. Dana Williams presented information from the School Resource Officer speaker. The focus of the presentation was the importance of building relationships between the SRO and students.

Ms. Sarah Sparks inquired about bus driver training on confidentiality and medical information. Ms. Sarah Sparks and Mrs. Dana Williams will discuss with teachers the importance of giving guidance to bus drivers and bus aides about supports and strategies.

## 10. Board Member Comments and Concerns

None noted.

## 11. Adjourn

At 11:05 a.m. Mr. Chris Stitzle made a motion to adjourn. Mr. Mike Mogan seconded the motion. The motion passed unanimously.

**The Next GSSEC Board of Superintendents' Meeting is scheduled for Tuesday, November 8, 2016 with the executive session meeting beginning at 9:30 A.M. and public meeting beginning at 10:30 A.M.**

  
  


  
  
